



**TOWN OF MONUMENT  
CITIZENS SERVICE LEVELS ADVISORY COMMITTEE  
MEETING AGENDA**

**WEDNESDAY, AUGUST 20, 2025 – 4:00 PM**

Monument Town Hall - Police Department Training Rm. - 2nd Floor  
645 Beacon Lite Road - Monument, CO 80132

[Participate Via Microsoft Teams](#)

**1. Call Meeting to Order:**

**2. Roll Call:**

**3. Approve Meeting Minutes:**

- a. Meeting Minutes - Aug. 7, 2025

**4. Presentations:**

- a. Preliminary 2026 Budget Overview and Updated Long Range Financial Forecast
- b. Fixed Assets Overview
- c. Citizens Service Levels Advisory Committee Charter

**5. Discussions:**

- a. Police Services
- b. Public Works Services
  - o Fleet
  - o Facilities
  - o Parks
  - o Streets

**6. Feedback/Recommendations to Monument Town Council:**

**7. Schedule Next Meetings:**

**8. Public Comment:**

**9. Adjournment:**

**TOWN OF MONUMENT, CITIZENS SERVICE LEVELS ADVISORY COMMITTEE  
REGULAR MEETING MINUTES**

Thursday, August 7, 2025 – 4:00 PM  
Monument Town Hall – 645 Beacon Lite Rd., Monument CO 80132  
Hybrid Meeting – Remote Participation Via Teams

COMMITTEE MEMBERS	TOWN STAFF
<b>PRESENT:</b> Steven King, Mayor Pro Tem Laura Kronick, Town Councilmember John Lewis Brandy Turner Scott Gibson Johan Moum Heather Paul Jennifer Phillips, Director of Finance	Madeline VanDenHoek, Town Manager Laurie Young, Finance Manager Steve Murray, Senior Accountant
<b>ATTENDED REMOTELY:</b> Greg Bland, Kim Brandon (joined at 4:30pm)	
<b>ABSENT WITH PRIOR NOTICE:</b> Laura Kronick, Town Councilmember	
<b>ABSENT WITHOUT PRIOR NOTICE:</b>	

**1. Call Regular Meeting to Order at 4:03 PM**

**2. Roll Call**

Each Committee member introduced themselves, provided their background and a little about themselves.

**3. Welcome**

**5. Overview of Colorado Open Records and Meetings Acts**

Jennifer explained CO Open Records and Meetings Acts – the need to be careful with emails within the committee and meeting, the potential impact of small committee meetings, 3 or more committee members together talking about Service Level would be considered a meeting, and explanation of a serial meeting. No one had any questions.

**6. Review Materials a. Town Funds**

**b. 2024 Audit Report**

**c. 2025 Adopted Budget**

Jennifer explained the 10 different Funds, that all town revenues are budgeted at \$36M, and all town expenses are budgeted at \$37.5M, and that the General Fund Reserve is desired to be 20% per Town Council recommendation.

Mayor Pro Tem King provided some history of Monument and Development and Impact Fees, using a comparison of Town of Monument fees being significantly lower than Castle Rock and Parker.

**d. 2025-2030 Long Range Financial Forecast**

Jennifer explained that the General Fund Reserve should remain at 20% and that the Long-Range Financial Forecast shows expenditures exceeding revenues.

**e. Metro District Maps**

Mayor Pro Tem King provided details about his understanding of the TriView Metro District IGA. Scott asked if TriView IGA could be renegotiated, and if the Town could charge TriView an Admin fee.

**f. Existing Conditions Report**

**g. Finance Projects Underway**

Jennifer reviewed the various finance projects that are currently underway including an impact fee study, cost allocation plan, fee study, water rate study, ADA transition plan, and storm water study. Scott questioned if grants are available to help with anticipated ADA improvements, and Kim asked if there is a timeline for ADA improvements. Jennifer answered with an explanation of grants being tightened down and need to wait for plan to decide on timeline – the Town will make efforts. Greg commented on understanding of Town needing to go back to fix what wasn't done previously.

**g. Financial Projects Underway**

Jackson Creek Parkway \$9M

Public Works Facility \$20M

New Police Building \$20M

**7. Staff levels and overview of services provided**

Jennifer briefly reviewed the various departments and staffing levels and inquired with the Committee what they would like to learn more about. The committee requested information on the preliminary 2026 budget, capital assets, police department services and public works services.

Bandy asked for the Town to provide the Committee with a list of Services provided by Public Works and Police. Scott asked for details about the 2026 budget, and possible changes being made to the 2025 budget. Greg asked for a list of the Towns Assets, including land.

Regarding increase Town revenue: Brandy mentioned adding a lodging tax, John asked about how much more development to occur in Town, Scott asked if the Town has any estimate of JCP new business development in 2026 budget and what impact the warehouse buildings might have on revenue; Jennifer answered that we had not estimated new JCP revenue yet, and Madeline answered that warehouse buildings would general use & property tax, jobs and that those employees would ideal eat and shop in Town. Scott commented that Bucees could potentially increase sales to Town via increased exposure. John asked about our Mill Levy, to which Jennifer replied that we are at 5.00 mills, and have the possibly of going full mill. Steve Murray explained that full mill levy would be 5.87 for approx. \$100K additional revenue. Greg questioned the Towns process for attracting new business and suggested the Town talking to other municipalities for ideas. Jennifer replied with the example of Strategic Planning meetings in Parker. Greg spoke about his personal experience of opening a new business in Monument, that Town is very code driven and that it was a lengthy process, and the need to meet with 3 different groups – making the process more complex – he understood the Town's desire to do things right but questioned if the process has to take so long.

**4. Select Chair and Vice Chair**

John Lewis was nominated for Chair by Brandy Turner, and 2<sup>nd</sup> by Scott Gibson. At 5:44pm John Lewis was voted as Chair with a vote of 6/0.

Brandy Turner was nominated for Vice Chair by John Lewis, and 2<sup>nd</sup> by Scott Gibson. At 5:47pm Brandy Turner was voted as Vice Chair with a vote of 6/0.

**8. Schedule next meetings**

The next meeting will be held 8/20/2025 at 4:00pm in PD training room.

**9. Public Comment**

None

**10. Adjourn**

Meeting adjourned at 5:52pm, with a motion by John and a 2<sup>nd</sup> by Brandy.

Respectfully Submitted,

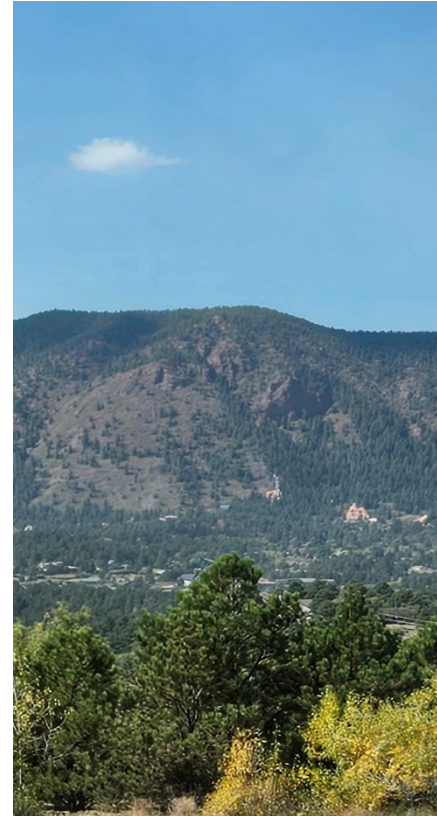
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Laurie Young, Finance Manager

DRAFT

# Citizens Service Levels Advisory Committee

8/20/2025



# Agenda Summary

- Discuss Preliminary 2026 Budget
- Review Updated Long Range Financial Forecast
- Consider applicable Financial Policies
- Review Capital Assets
- Overview of Police Department Services
- Overview of Public Works Services
- Provide Feedback/Recommendations to Town Council

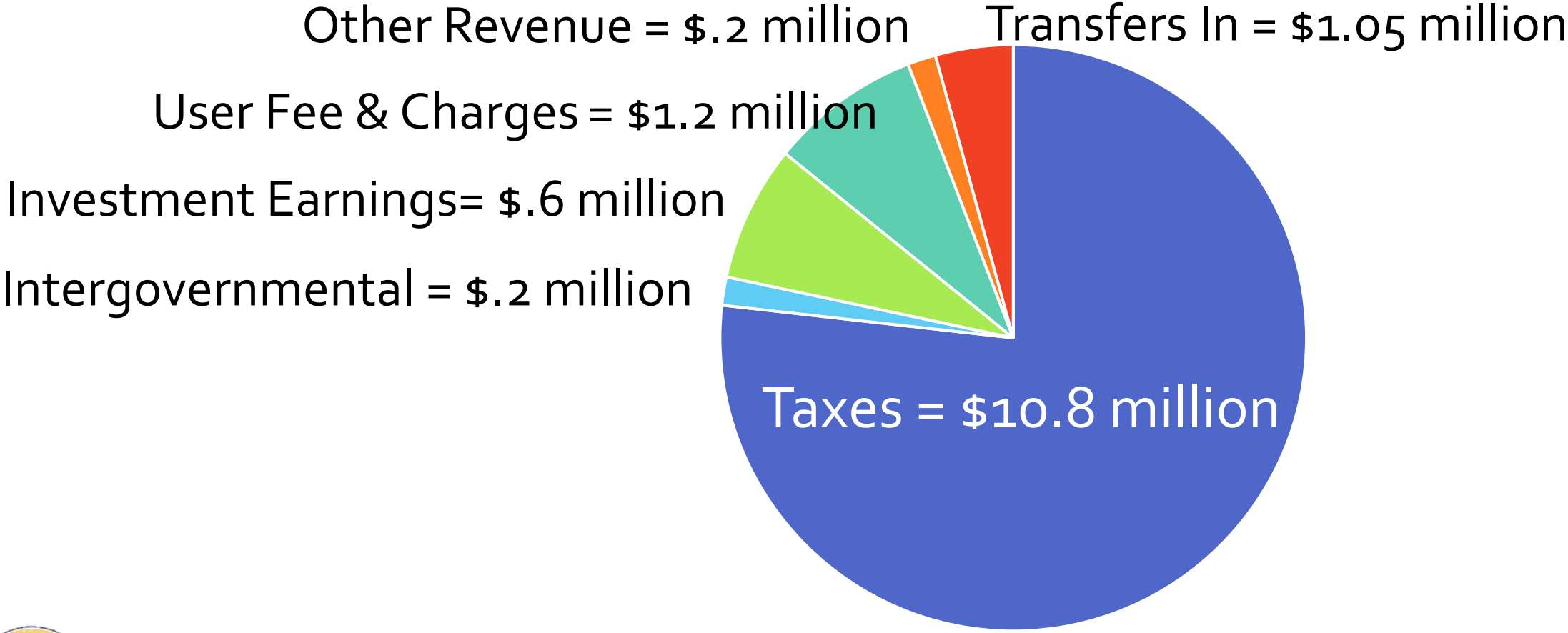


# Town Council Strategic Priorities

- **ENSURE LONG TERM FINANCIAL HEALTH AND SUSTAINABILITY:** Take steps to support long-range financial health, forecasting and sustainability to ensure efficient and resilient town services and invest in the Monument community.
- **STRENGTHEN COMMUNITY ENGAGEMENT:** Enhance community engagement, focused on strengthening communication and collaboration with Monument residents, neighboring communities and partners, and town administration.
- **ENABLE RESPONSIBLE COMMUNITY DEVELOPMENT:** Establish clear and accountable plans, processes and procedures that create positive conditions for responsible and enduring community development and growth.
- **REINFORCE A POSITIVE WORK CULTURE:** Continue to promote a positive and professional work culture within the town administration that attracts and retains top talent and further enhances the high-quality services provided to the Monument community.



# GF 2026 Preliminary Revenue Budget= \$14 million



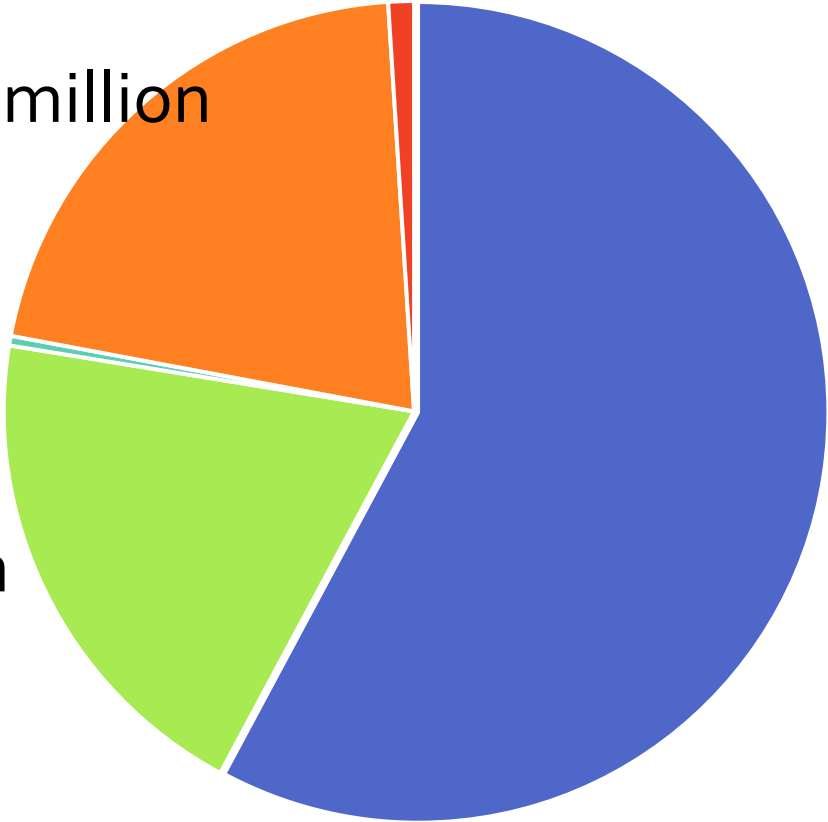
# GF 2026 Preliminary Expense Budget= \$14.26 million

Capital and Maintenance = \$0.1 million

Services and Supplies= \$2.8 million

Debt Service = \$0.05 million

Triview = \$3 million



Salaries and Benefits = \$8.25 million



# Preliminary 2026 Budget Highlights & Incorporated Reductions

- Conservative expense budgeting
- Targeted training and development only
- Removed Seasonal hires = \$70,000
- Funded all police department positions
- Very limited capital spending
- Eliminated Tuition reimbursement
- Reduced Wellness Program
- 2% CPI salary increase – no merit
- Reduced uniform budget for Public Works
- Removed window cleaning service
- Removed plants and trees
- Renegotiated/optimized technology
- Closely managing legal services
- Contract with Town Engineering services & implement reimbursement of expenses to developers
- Reduced Employee engagement expenses



# Expense Reduction Options being presented to Town Council

- Eliminate contracted Christmas Lights - \$25,000
- Reduce Town Hall public hours - Unknown
- Eliminate bottom trailer – reduces physical labor for crews - \$40,000
- Do not build shade structure Monument Lake - \$10,000
- Do not install stairs at Monument Lake - \$10,000
- Eliminate/reduce Community Sponsorships - \$62,000
- Assess Property and Casualty insurance coverage – unknown
- Employee benefits



# Preliminary 2026 Budget Long Range Financial Forecast – General Fund Reserve Ending Fund Balance

GENERAL FUND SUMMARY -2024 Audited Actuals with 2026 preliminary budget								
	2025 Budget	2025 Amended Budget	2026 Preliminary Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	
<b>Total Revenue</b>	\$ 11,613,483	\$ 14,973,265	\$ 14,018,900	\$ 14,488,375	\$ 15,150,604	\$ 15,851,976	\$ 16,595,776	
<b>Total Expenditures</b>	\$ 15,482,713	\$ 16,756,795	\$ 14,259,866	\$ 15,105,898	\$ 15,598,703	\$ 16,525,062	\$ 17,336,571	
<b>Annual Gain/(Loss)</b>	\$ (3,869,230)	\$ (1,783,531)	\$ (240,966)	\$ (617,523)	\$ (448,099)	\$ (673,085)	\$ (740,795)	
<b>Cumulative Balance</b>								
Beginning Fund Balance	\$ 6,389,307	\$ 6,243,603	\$ 3,469,085	\$ 2,800,323	\$ 1,729,624	\$ 813,564	\$ (355,273)	
Change In Fund Balance	(3,869,230)	(1,783,531)	(240,966)	(617,523)	(448,099)	(673,085)	(740,795)	
Ending Fund Balance	\$ 2,520,077	\$ 4,460,072	\$ 3,228,119	\$ 2,182,800	\$ 1,281,525	\$ 140,479	\$ (1,096,068)	
Less Reserves/Designations:								
Debt Service Reserve								
3% TABOR Reserve	452,765	490,987	427,796	453,177	467,961	495,752	520,097	
Potential Supplemental Requests								
Other Reserves/Designations		500,000						
<b>Unreserved Fund Balance</b>	\$ 2,067,313	\$ 3,469,085	\$ 2,800,323	\$ 1,729,624	\$ 813,564	\$ (355,273)	\$ (1,616,165)	
<b>Unreserved Fund Balance %</b>	<b>13.35%</b>	<b>20.70%</b>	<b>19.64%</b>	<b>11.45%</b>	<b>5.22%</b>	<b>-2.15%</b>	<b>-9.32%</b>	

Assumptions:

- Property Tax increases by 2% in 2026; 3% in 2027 and 2028; 4% in 2029-2030
- Sales Tax increases by 2% in 2026, 3% in 2027, and 5% in 2028-2030
- Salaries increase by 3% each year
- Health insurance increases by 10% each year
- Most services/equipment increased by 5-10% each year
- No additional projects, services, staff – status quo budget



# Town Council Financial Policies

- Financial Policy 1 – Fiscal Planning and Budgeting  
Section 1.06
  - The operating budget will be based on the principle that current operating expenditures, including debt service, will be funded with on-going revenues. Funds will pay the indirect cost charges for services provided by another fund. The budget will avoid using one-time (non-recurring) sources to fund continuing (recurring) uses, postpone necessary and safety related expenditures, or use external borrowing for operational requirements.
  - If use of non-recurring revenue is required to balance an annual budget, the Town Council shall approve such usage by a separate vote. The budget will incorporate the best available estimates of revenues and expenditures.



# Town Council Financial Policies

- Financial Policy 2 – Fund Balance

## Section 2.01

- To ensure the continuance of sound financial management of public resources, the Town of Monument's Unassigned General Fund Balance will be maintained to provide the Town with sufficient working capital and a comfortable margin of safety to address emergencies, sudden loss of revenue or operating needs, and unexpected downturns without borrowing.

## Section 2.04

- The Town will maintain a General Fund “Operating Reserve” with an upper goal of twenty percent (20%) of the average actual General Fund revenues for the preceding five fiscal years



# Town Council Financial Policies

- Financial Policy 2 – Fund Balance

## Section 2.06

- The Town should endeavor to establish an “Emergency Reserve” in the General Fund and set a target percentage of the General Fund for this fund to achieve and maintain. The Emergency Reserve is for unexpected, large-scale events where damage in excess of \$250,000 is incurred and immediate, remedial action must be taken to protect the health and safety of residents
  - Not established – unfunded

## Section 2.07

- The Town should strive to establish and maintain an additional General Fund “Budget Stabilization Reserve” and set a target percentage of the General Fund for this fund to achieve and maintain.
  - Not established – unfunded



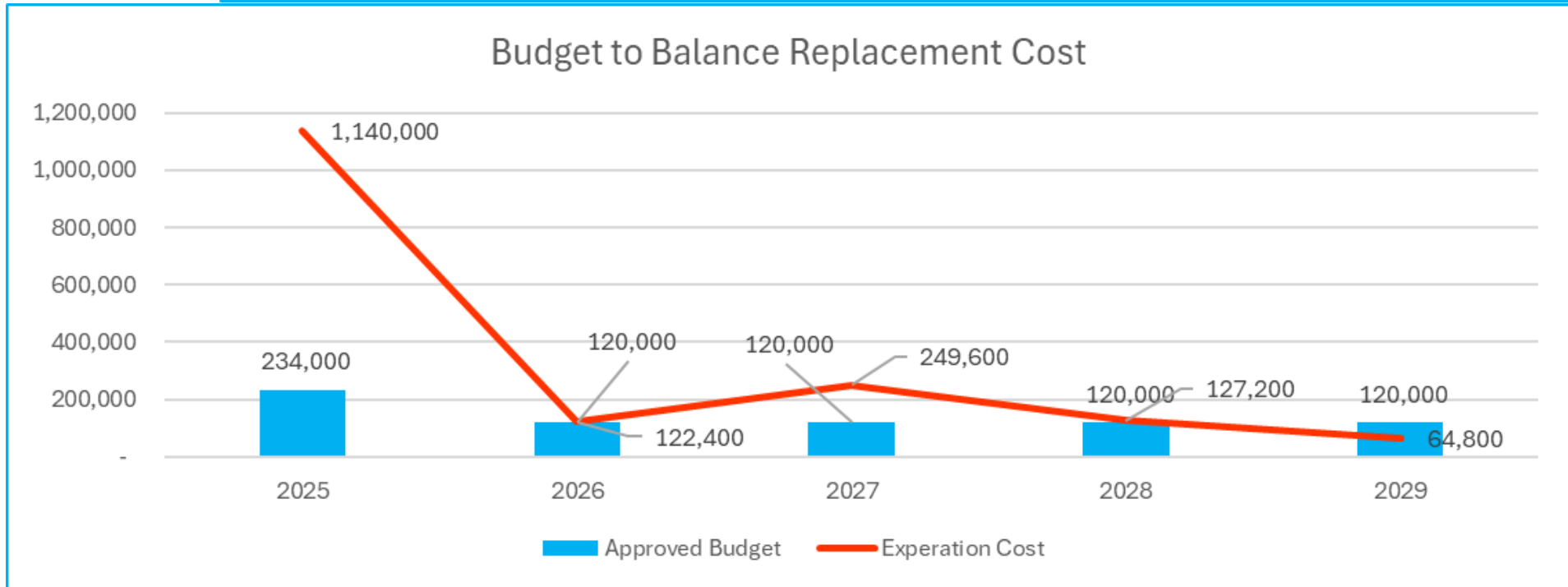
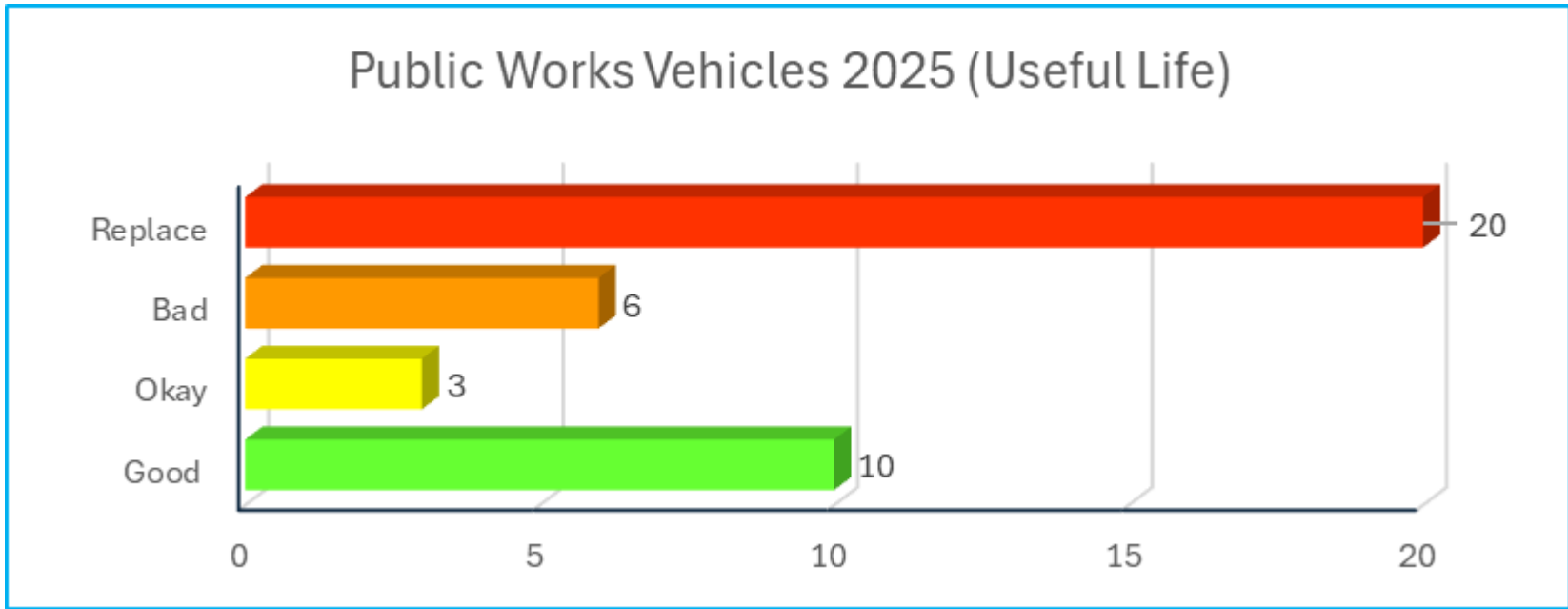
# Town Council Financial Policies

- Financial Policy 9 – Capital Asset Accounting and Replacement  
Section 9.02
  - The Town will establish and financially contribute to an assessment replacement fund for fleet vehicles, certain computer equipment, and other assets as deemed necessary and with a value above \$5,000. Replacement funds or reserves will be determined as part of the annual budget process.
    - Creating as part of 2026 budget
    - Asset list created
    - \$500,000 seed funding provided in 2025



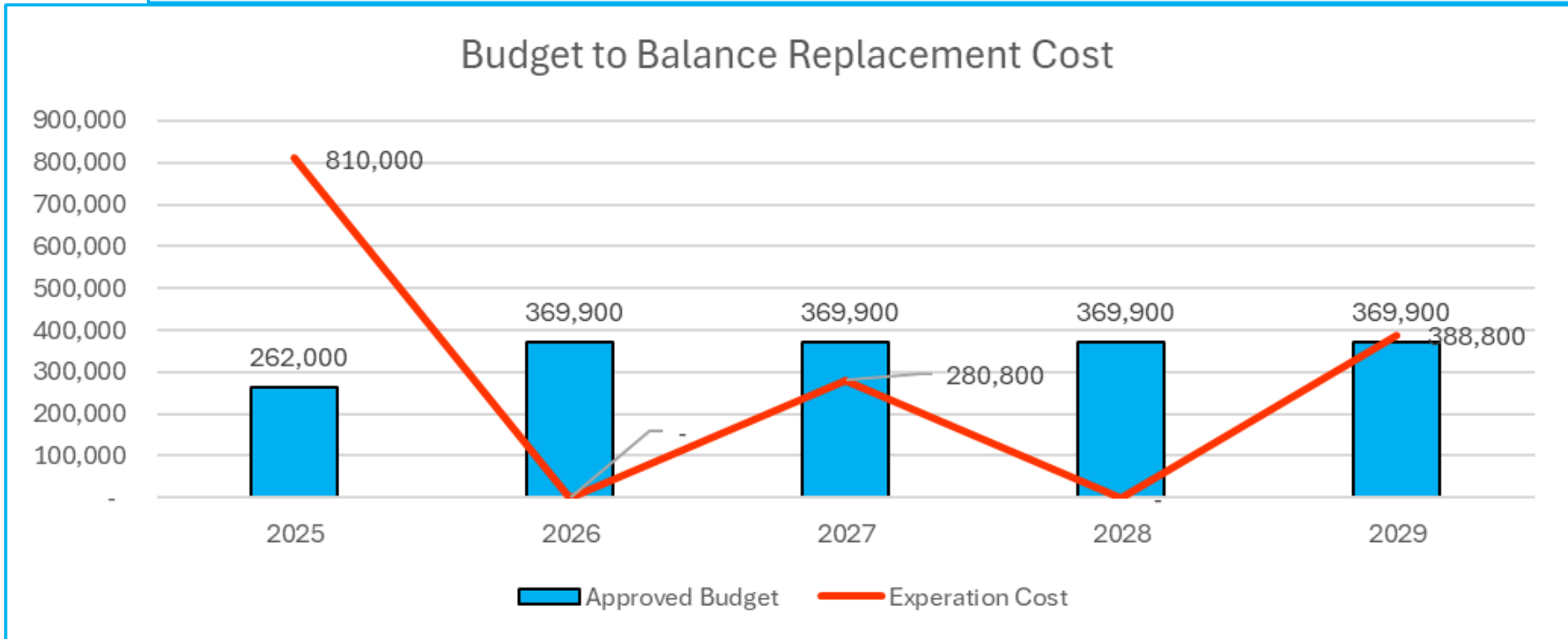
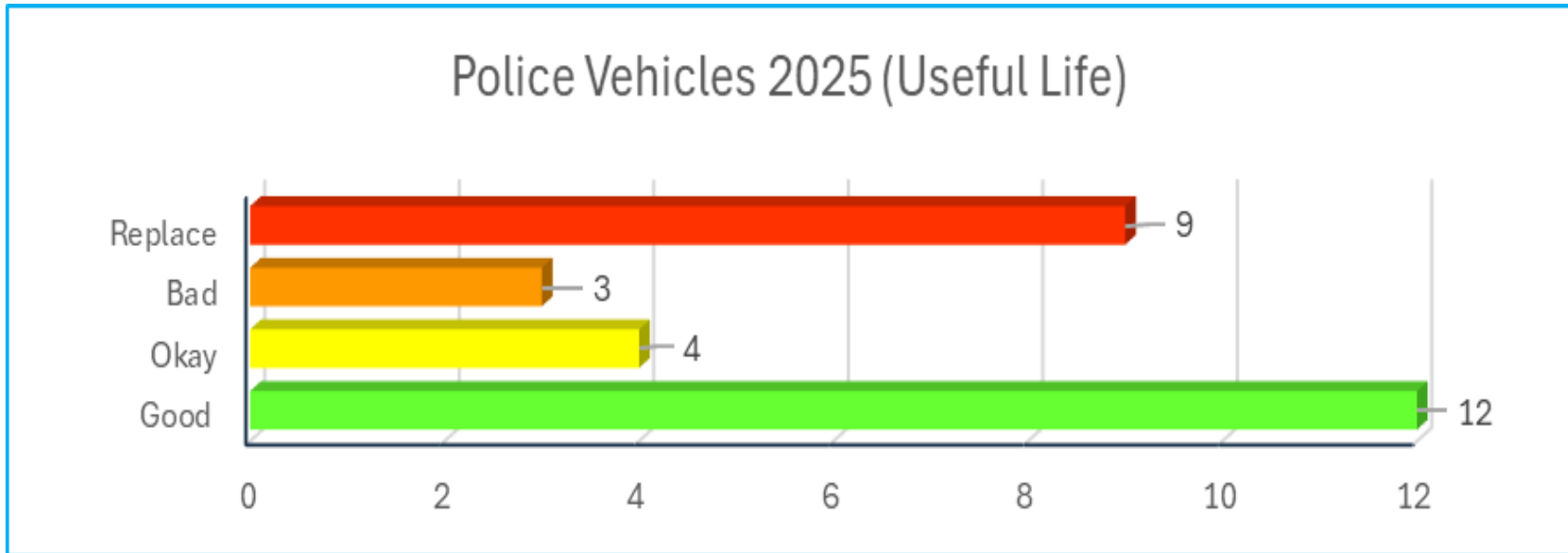
# Capital Assets:

## Public Works Vehicles



# Capital Assets:

## Police Dept. Vehicles



# Town Owned Buildings:

- Town Hall – 645 Beacon Lite Road
- Police Department – 645 beacon Lite Road
- Public Works Shop - 506 N Jefferson
- Chamber of Commerce – 166 2nd Street

## Non-General Fund Buildings:

- Water Department – 259 Beacon Lite Road



# Monument Police Department

Roles & Responsibilities



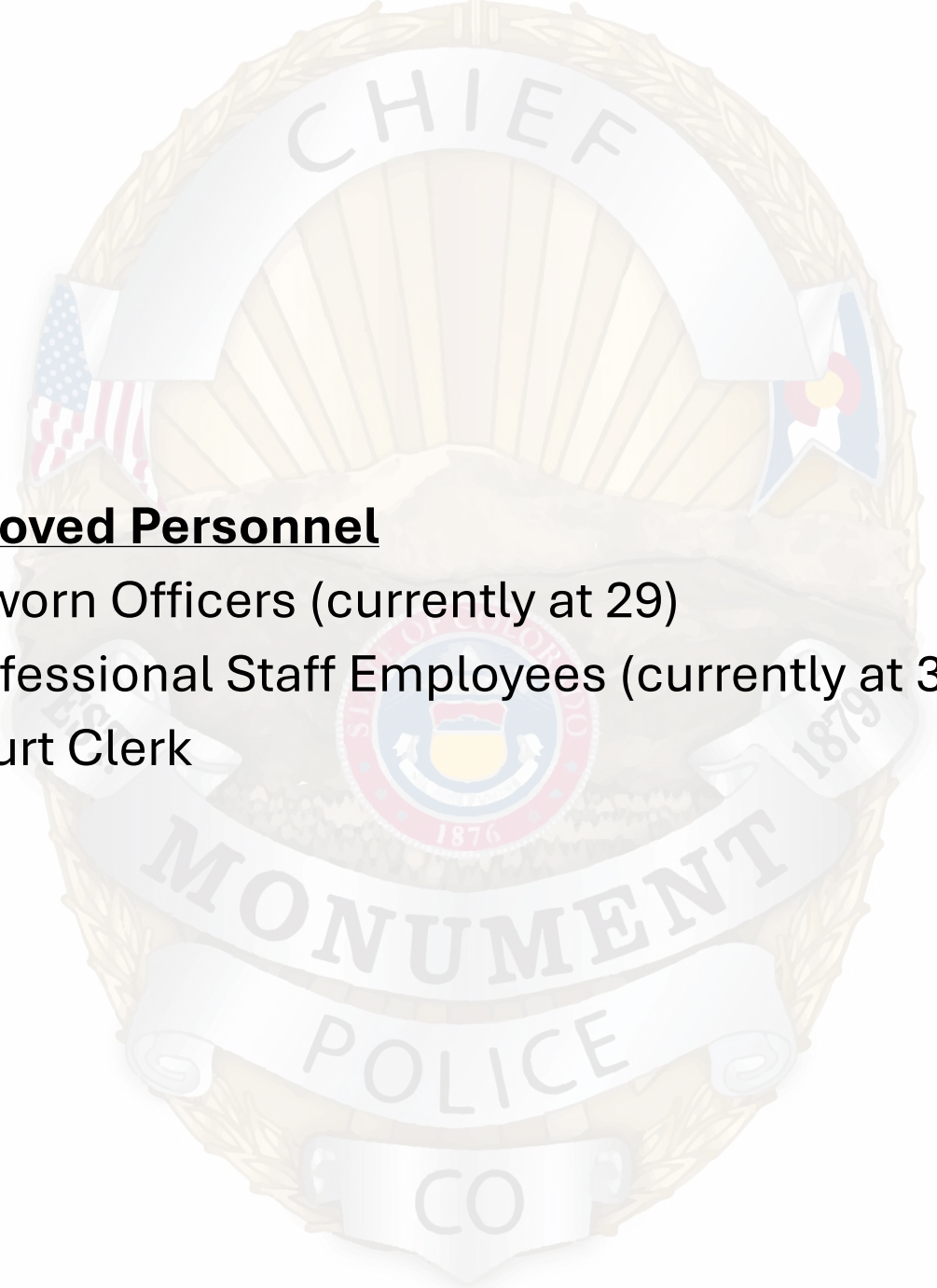
# Monument Police Department

## Approved Personnel

30 Sworn Officers (currently at 29)

6 Professional Staff Employees (currently at 3)

1 Court Clerk



# Monument Police Department

## Sworn Personnel (30)

- 1 Police Chief
- 2 Police Commanders (Patrol & Administration)
- 1 Police Lieutenant
- 6 Police Sergeants (Patrol)
- 2 School Resource Officers
- 2 Detectives
- 1 Community Resource Officer
- 1 Training Officer (vacant)
- 14 Patrol Officers



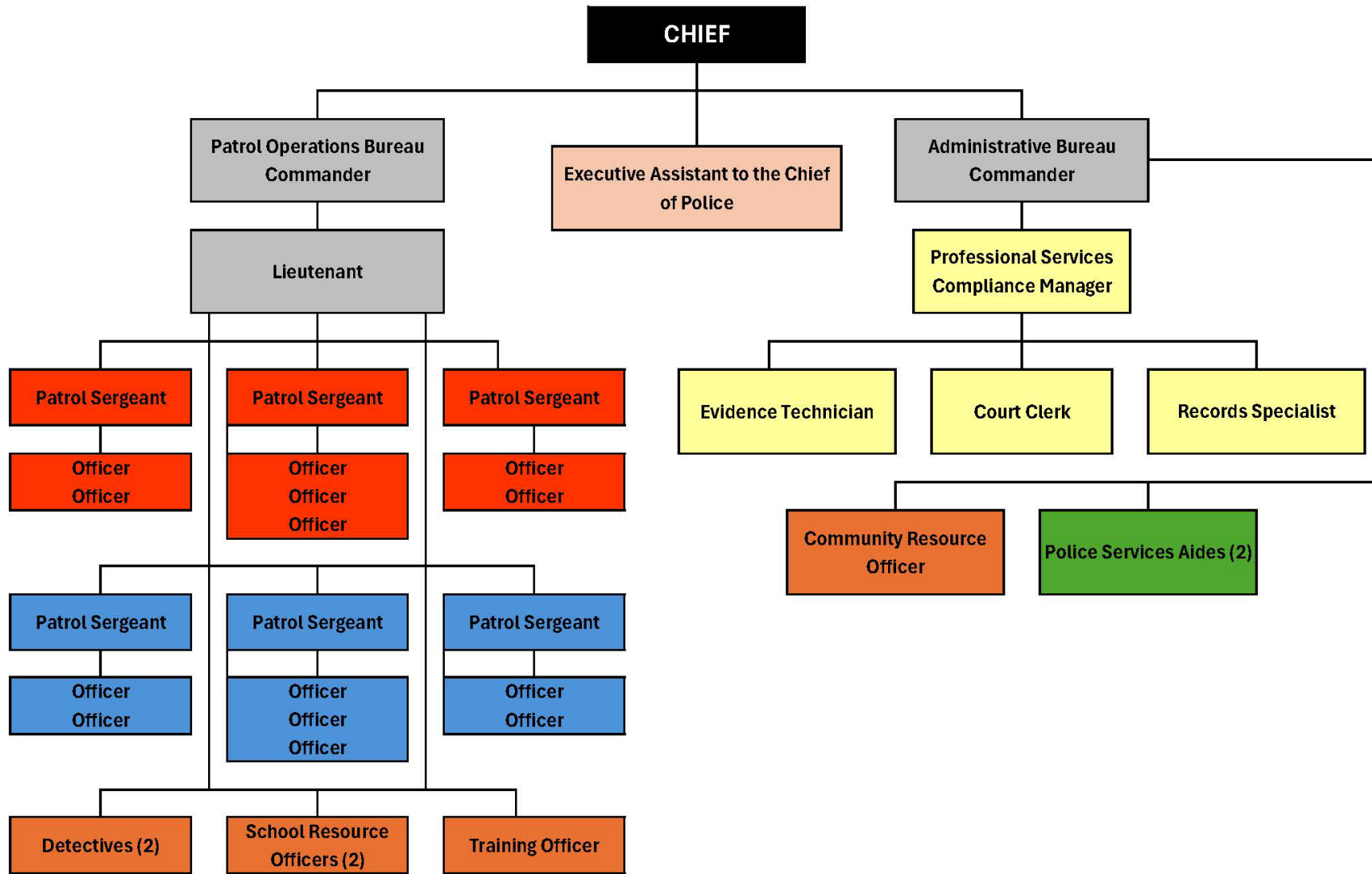
# Monument Police Department

## Professional Staff (7)

- 1 Professional Services Compliance Manager
- 1 Property & Evidence Technician
- 1 Records Specialist
- 1 Court Clerk
- 1 Executive Administrative Assistant (vacant)
- 2 Police Services Aides (both vacant)



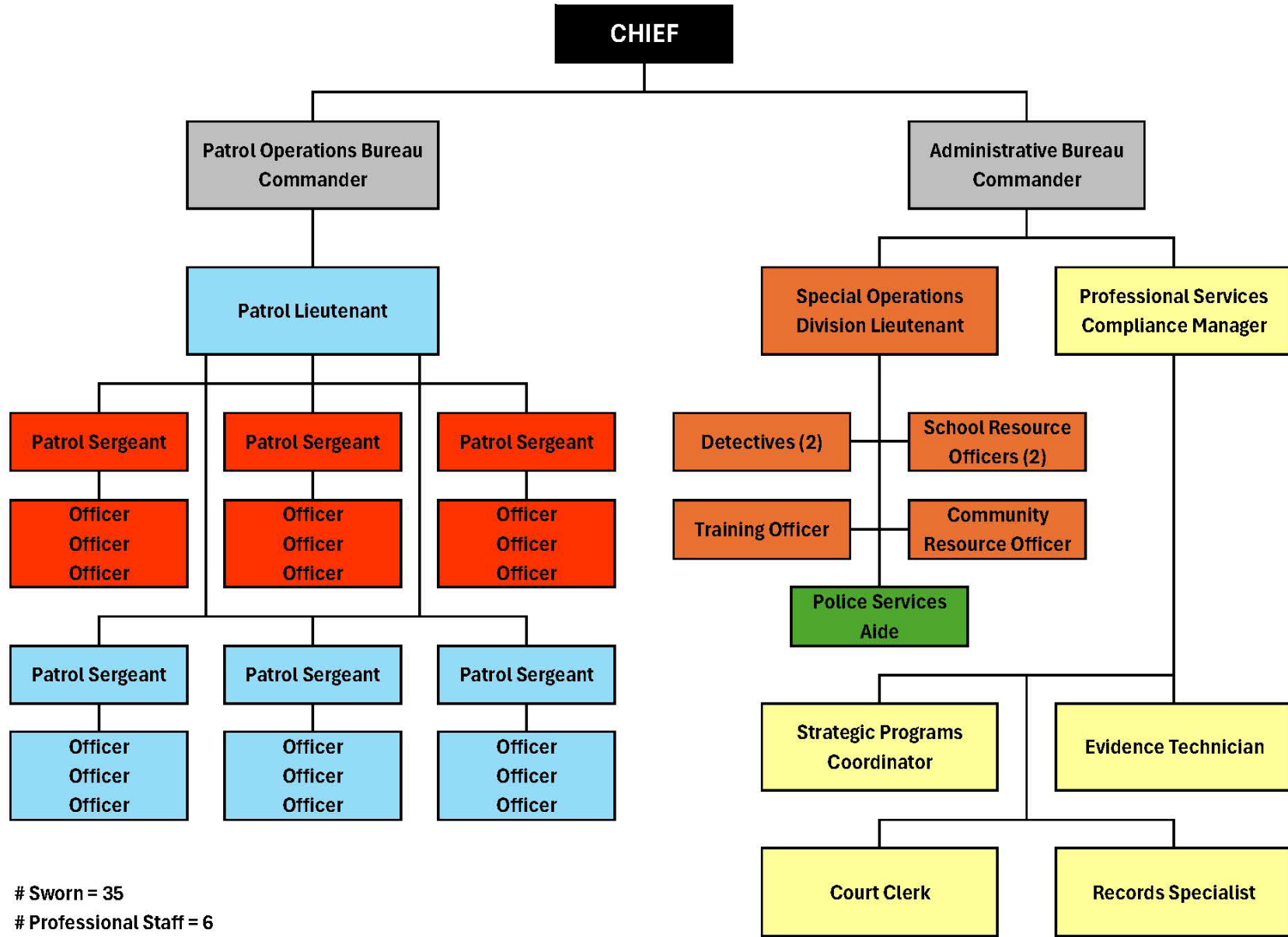
# CURRENT DEPLOYMENT



# Sworn = 30  
 # Professional Staff = 7  
 TOTAL = 37



# DESIRED DEPLOYMENT



# Sworn = 35  
 # Professional Staff = 6  
 TOTAL = 41



# Monument Police Department

- Law Enforcement
- Criminal Investigations
- Code Enforcement
- Emergency Management
- Court Administration
- Community Outreach
- Training
- Internal Affairs
- Property & Evidence Management
- Police Records Management
- Equipment & Fleet Management
- Administrative Tasks



# Monument Police Department

**Law Enforcement (1 Lieutenant, 6 Sergeants, 14 Officers)**

*\*Typically only two officers on duty\**

## **1) Respond to Calls for Service**

-Thefts, Family Disturbances, Critical Incidents

## **2) Traffic Enforcement**

-Speed Enforcement, DUI enforcement, Collision Response

## **3) Preliminary Investigations**

-Arrests, Evidence Preservation, Case Documentation

## **4) Community Policing**

-Engaging with Store Owners, Residents

## **5) Crime Prevention**

-Community Education, Meeting Attendance



# Monument Police Department

## Criminal Investigations (2 General Detectives - 2026)

1) One General Detective

- Handle ALL investigative caseload

- Organize crime suppression operations

2) One Detective assigned to METRO Vice, Narcotics, and Intel Taskforce

- Currently de-centralized; will be returning to Monument due to staffing issues



# Monument Police Department

## **Code Enforcement (2 Police Services Aides)**

- 1) Handle all code enforcement violations in conjunction with Planning Department
- 2) Typically provide service 7 days a week; currently no PSAs on staff
- 3) Difficult position to hire for; frequent turnover



# Monument Police Department

## Emergency Management (Chief, Administrative Commander, Detective)

- 1) Prepare for Emergencies with Pikes Peak Region Office of Emergency Management (PPROEM) (Weather, wildfires, etc.)
- 2) Collaborate with Regional Partners
- 3) Train Departmental Staff



# Monument Police Department

## Court Administration (1 Court Clerk)

- 1) Schedule Court Hearings
- 2) Issue Summons
- 3) File Court Paperwork
- 4) Redactions (CORA Requests)



# Monument Police Department

## Community Outreach (Chief & Community Resource Officer)

- 1) Attend Community Events
- 2) Community Education/Crime Prevention
- 3) Neighborhood Watch Coordination
- 4) Manage the PD Community Engagement Group
- 5) Collaborate with Regional Partners (EPSO, Palmer Lake, State Patrol, Military, Federal Agencies)
- 6) Create quarterly newsletter for public dissemination



# Monument Police Department

## Training (1 Training Officer, De-Centralized Training Instructors)

- 1) Create Lesson Plans, Administer Training
- 2) Ensure Mandatory POST Training is Received
- 3) Collaborate with Local Schools on Active Shooter Response
- 4) Oversee Designated Marksman (DM) & Tactical Patrol Officer (TPO) Programs
- 5) Research and test new equipment/weapon systems



# Monument Police Department

## Internal Affairs (Chief, 1 Administrative Commander, 1 Lieutenant)

- 1) Handle internal and external complaints against PD employees
- 2) Requires special training
- 3) Oversee the usage of FrontLine Tracker for performance documentation



# Monument Police Department

## Property & Evidence Management (PSCM, 1 Property & Evidence Specialist)

- 1) Ensure proper storage, security, and preservation of all items of evidence
- 2) Conduct audits to ensure adherence to local, state, and federal laws and guidelines
- 3) Ensure items of evidence are available for court



# Monument Police Department

## Police Records Management (PSCM, 1 Records Specialist)

- 1) Ensure all police reports are complete, accurate, and filed appropriately
- 2) Complete statistical reporting as necessary
- 3) Ensure records are retained in accordance with established retention schedules
- 4) Respond to CORA requests



# Monument Police Department

## Equipment & Fleet Management (2 Police Services Aides)

- 1) Ensure all employees are properly equipped with necessary gear
- 2) Ensure the vehicle fleet is well-maintained
- 3) Research costs, obtain quotes, and make purchases



# Monument Police Department

## **Administrative Tasks (Chief, 2 Commanders, PSCM, Admin. Assistant, Records Specialist)**

- 1) Policy Creation
- 2) Crime statistic compilation and dissemination
- 3) Grant Writing
- 4) Accreditation Planning
- 5) Procurement
- 6) Budgeting
- 7) Staffing Analyses
- 8) Hiring



# Monument Police Department

**Questions?**



# Public Works

Public Works – 25 staff

- Streets – 5 staff

- Parks – 6 staff

  - Parks Director position eliminated in 2025

- Facilities – 3 staff

- Fleet – 2 staff

- Water (only part of Monument) – 8 staff



# Public Works-Streets

- 5 Total Employees
  - 1 Engineering Inspector
  - 1 Operations Supervisor
  - 3 Streets Technicians
- Funding for curb, gutter and sidewalks and concrete road projects are funded by use taxes, which by Colorado law much be used for this purpose.



# Public Works-Streets Crew

- Cover a Total of 44 Lane Miles
- Routine Tasks-Streets Maintenance
  - Snow Plowing/Ice Removal
  - Pothole Patching
  - Street Sweeping
  - Street Sign Maintenance
  - Stormwater Maintenance
  - ROW Maintenance
  - Emergency Response
  - Street/Traffic Light Maintenance
  - Crosswalk and Parking Stall Painting
  - Crack Fill and Seal



# Public Works-Streets Crew

- Routine Tasks-Engineering Inspector
  - Project Oversight
  - Stormwater Inspections and Compliance
  - Concrete and Asphalt Inspection
  - New Development Inspections



# Public Works-Parks Crew

- 6 Total Employees
  - 1 Parks & Trails Planner and Program Manager
  - 1 Operations Supervisor
  - 4 Parks Technicians



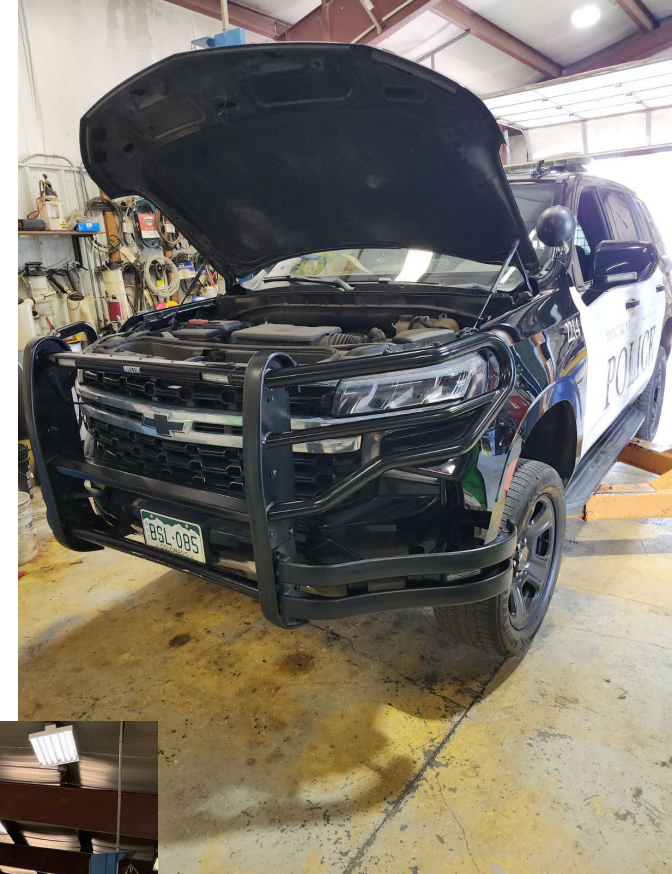
# Public Works-Parks Crew

- Routine Tasks
  - Snow Plowing/Ice Removal
  - Park and Row Mowing
  - Irrigation Maintenance
  - Tree Maintenance
  - Parks Bathroom Cleaning
  - Cemetery Burials and Maintenance
  - Sports Field Maintenance
  - Parking Lot/Road Grading
  - Flower Pot and Bed Maintenance
  - Park Planning
  - Art Installations
  - Event Setup and Breakdown



# Public Works-Fleet

- 1 Fleet Mechanic
  - Maintains 43 Total Vehicles (18 PD, 24 PW Trucks, 4 Plow Trucks and 1 Admin)
  - Performs Routine/Preventative Maintenance
  - Diagnosis and Fixes Problems



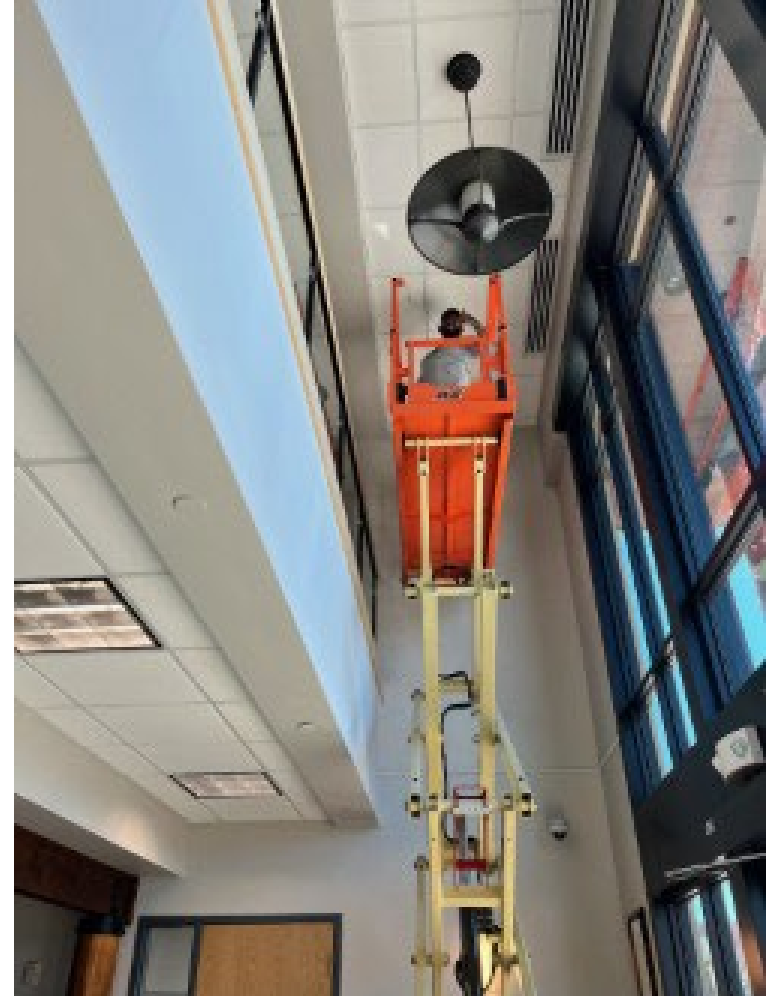
# Public Works-Fleet

- 1 Equipment Mechanic
  - Maintains 125 pieces of Equipment from String Trimmers to Front End Loaders
  - Performs Routine/Preventative Maintenance
  - Diagnosis and Fixes Problem



# Public Works-Facilities Crew

- 1 Operations Supervisor
- 1 Facilities Technician
- 1 Custodian



# Public Works-Facilities Crew

- Maintain 4 Buildings Totaling 39,020 sq ft
- Routine Tasks
  - Custodial: Clean Bathrooms, Empty Trash Cans, Clean Gathering Areas
  - Desk Repairs
  - Re-organizing offices
  - Setting up for various meetings in different locations
  - As needed office repairs
  - Building Inspections
  - Door Maintenance
  - Snow removal from sidewalks
  - Maintenance Contracts
  - Lightbulb Replacement
  - Drywall Repair and Painting



# Feedback/Recommendations to Town Council

- Proposed services to be reduced or eliminated
- Serves the Town Council should consider evaluating
- Financial priorities for Town Council to consider



# Next Steps

- Schedule Future Meetings
- Next meeting
  - Follow-up from September 2 Town Council Meeting
  - Discuss items referred to Committee by Town Council
- Revenue
  - Discuss current revenue
  - Begin to evaluate revenue options



VEHICLES			
Description	Program	Life	Aqu.Year
1988 John Deere Motor Grader - E-3 (0932)	Public Works	10	1989
2000 Johnson Street Sweeper - E-10 (2047)	Public Works	10	2000
2001 Ford F150 4WD Pickup - G3 (#9703)	Public Works	5	2001
2001 Lazer X Mark Mower - E-8 (#5509)	Public Works	10	2001
2004 Parks Chevy Pickup - M1 (#6731)	Parks	5	2004
2005 Elgin Whirlwind Street Sweeper - E-9 (#1053)	Public Works	10	2005
2005 John Deere Tractor 4720 - E6 (#0114)	Public Works	10	2005
2006 Case 440 Skid Loader - E-5 (#6204)	Public Works	10	2006
2006 Ford Explorer (1FMEU72E76UB14120) #2061	Police	7	2006
2007 John Deere 777 Mower for Parks- E-13 (#1142)	Public Works	10	2007
2006 Komatsu WA250 Wheel Loader - E-12 (#01-UP)	Public Works	15	2007
2011 Chevy Tahoe - 2111 (#6290)	Police	5	2010
Bucket Truck - E-14 (#8165)	Public Works	10	2011
2011 Chevy Tahoe (1GNSK2E06BR176290) #2133	Police	7	2011
Backhoe - E-16 (#5166)	Public Works	15	2012
Top Kick Plow Freightliner Truck - E-18 (#8539)	Public Works	15	2013
2013 Ford F450 Super Duty - SP7 (#1047)	Public Works	10	2013
2013 Ford Interceptor Equipped - 2132 (#3440)	Police	5	2013
2013 Ford Taurus (1FAHP2MK5DG213440) #2134	Police	7	2013
Vacuum Truck Repairs	Public Works	5	2014
1987 Grader Repairs	Public Works	5	2014
2014 Ford Interceptor Equipped - 2151 (#7814)	Police	5	2014
2014 Chevy Tahoe - 2141 (#5724)	Police	7	2014
Street Sweeper Upgrade R&M	Public Works	5	2015
Street Sweeper Upgrade	Public Works	5	2016
F150 Ford Pick Up Truck -W10 (#7943)	Public Works	5	2016
2017 Ford Explorer - 2171 (#3406)	Police	7	2016
Road Roller - E-24 (0460)	Public Works	20	2017
Trencher T-11 - (#0578) & E-26 (#3206)	Public Works	10	2017
Gator - G-4 (#0110)	Public Works	5	2017
2017 Ford Explorer - 2172 (#4002)	Police	7	2017
2017 Ford F-250 - SP10 (8639)	Public Works	7	2017
Polaris ATV - ATV-7 (#9474)	Parks	5	2018
Turf Tractor - E-31 (#6925)	Parks	7	2018
2018 Ford F-150 - SP8 (0536)	Public Works	7	2018
2019 Ford F550 - SP12 (#3169)	Public Works	7	2019
2020 Tracker Marine 16' Boat - BOAT (5564)	Public Works	7	2019
2019 Ford F150 - W3 (#3789)	Public Works	7	2019
2019 Ford F350 - SP3 (#0506)	Public Works	7	2019
2019 Chevy Tahoe - 2191 (#9922)	Police	7	2019
2019 Chevy Tahoe - 2192 (#9661)	Police	7	2019
2019 Chevy Tahoe - 2193 (#8389)	Police	7	2019

2021 Chevy Silverado - 2211 (#1844)	Police	7	2021
2021 Chevy Tahoe - 2212 (#0024)	Police	7	2021
2021 Chevy Tahoe - 2214 (#7795)	Police	7	2021
2021 Chevy Tahoe - 2213 (#7545)	Police	7	2021
2022 Toro Dingo (With Accessories)	Parks	15	2022
2022 Hi-Flow Skidsteer (With Accessories)	Streets	15	2022
2022 Wheel Loader (A29179)	Streets	15	2022
2022 F350 Streets Truck	Streets	7	2022
2022 Traverse Unit #2221 (Detective)	Police	7	2022
2022 Explorer Unit #2222 (Commander)	Police	7	2022
2022 Explorer Unit #2223 (Admin Sgt.)	Police	7	2022
Mechanical Street Sweeper (1G9AM6N11PS462021)	Streets	15	2023
2023 Ford 350 Cargo Van	Facilities	7	2023
2019 Ford Purchased in 2023 F550	Streets	15	2023
2023 Chevy Tahoe (1GNSKLED2PR153251) #2231	Police	7	2023
2023 Chevy Tahoe (1GNSKLEDXPR153269) #2232	Police	7	2023
2024 Chevrolet Tahoe (VIN) #2241	Police	7	2024
2024 Chevrolet Tahoe (VIN) #2242	Police	7	2024
2024 Ford Explorer (VIN) #2243	Police	7	2024
2024 Ford Explorer (VIN) #2244	Police	7	2024
Dumb Trailer 16ft - NEW	Public Works	5	2025
Bucket Truck - NEW	Public Works	10	2025
New 2025 - Police	Police	7	2025
New 2025 - Police	Police	7	2025
New 2025 - Police	Police	7	2025

LAND		
Description	Department	Aqu.Year
Lavelette Park	Parks	1976
Limbach Park	Parks	1980
Dirty Woman Creek Park	Parks	1987
Monument Skate Park	Parks	2000
Limbaugh Park - Addition	Parks	2005
Highway 105 & Beacon Lite Rd	Administration	2006
Santa Fe Trail Land-2 Acres	Parks	2014
New Comprehensive Plan	Administration	2016
Land Purchase Forest View -Tank	Administration	2016
Land Purchase Mitchell & Synthes	Administration	2016
ButtonWood Park (Land next to Town Hall)	Parks	2023
Heart of Monument Park Land Donation	Parks	2024
Gold Canyon (Lot off W Hwy 105)	Administration	2024

Small Equipment			
Description	Manufacturer	Model	Year
12' Landscape Trailer	B.T.	12 L	1995
Snow Blower	CRAFTSMAN	28"	2000
Truck Bed Hydro Seeder	TURBO TURF	Truck Bed	2000
Gator 6x4	JOHN DEERE	Gator 6x4 gas	2003
Plate Compactor	NORTHERN		2004
17' Wing Mower	FRONTIER	FM1017R	2005
Broadcaster/ "3 Point"	HOWSE	FS-761	2005
Diesel Military Generator	Militay		2005
ATV	POLARIS	700 Sportsman	2005
ATV	POLARIS	700Sportsman	2005
A.T.V.	POLARIS	500 Sportsman	2012
Trailer for Hydro Seeder	TOW MASTER	T-5DT	2012
Push Mower	CUB CADET	26"	2013
Push Mower	CUB CADET	26"	2013
Push Mower	CUB CADET	26"	2013
Light Tower	MAGNUM	MLT3060KV-01	2014
Light Tower	TEREX	RL-4	2014
Trailer	FELLING	single axle	2015
Brush Cutter / Skid Attch.	GROUND SHARK	GSS-72	2015
Steam Cleaner	LANDA	Hot Series	2015
Trailer mounted BBQ	CARR		2016
Snow Blower	CUB CADET	28"	2016
Small Tiller	MANTIS		2016
Plate Compactor	NORTHERN		2016
Cement Mixer	TORO	CM-958H	2016
Message Board	WANCO	WTLMB	2016
Push Mower	CUB CADET	26"	2017
Push Mower	CUB CADET	26"	2017
18" Chain Saw	HUSQVARNA		2017
Plate Compactor	NORTHERN		2017
Sod Cutter	CLASSEN	SC-18	2018
12' Tip Body Landscape Trl.	MAGLINER	12' Tip	2018
Portable Generator	PRAMAC	S-7500	2018
Portable Generator	RIDGID	8500	2018
Walking Aerator	RYAN	Lawn Aire IV	2018
Demo Saw	STIHL		2018
18'Deck Trailer	CARRY ON	18' D	2019
1 Man Auger	EARTHQUAKE		2019
Back Pack Blower	STIHL	BR800X	2019
Weed Eaters	STIHL		2019
Weed Steamer	WEED TECHNICS	WS-800	2019
Demo Saw	STIHL		2020

Boat Trailer Specific			2020
1 Man Augger	EARTHQUAKE	1 Man	2021
" Trash Pump"	HONDA	WT20X	2021
Tree limb Timmer	STIHL		2021
Roto -Tiller	TROY	Big Red Tiller	2021
Walking Demo Saw	HUSQVARNA	FS513	2022
60" Zero Turn Mower	JOHN DEERE	Z93M	2022
60" Zero Turn Mower	JOHN DEERE	Z93M	2022
Small Portable Air Comp.	NORTH STAR	M459392L	2022
Weed Eaters	RED MAX		2022
Edger	RED MAX		2022
Portable Generator	DEWALT	DXGNR 8000	2023
Cold Planer	ERSKINE	CP 18	2023
Manure Spreader	FRONTIER	MS1108	2023
Crack Jet II	KM Int.	Crack Jet	2023
Message Board	WANCO	WTMMB FD 304	2023
Message Board	WANCO	WTMMB FD 304	2023
25" chain Saw	STIHL	MS 462	2024
" 3 Point " hang Tiller	AGRIC	AL-55	N/A
Diesel Military Generator	Militay		

Heavy Equipment			
Description	Manufacturer	Model	Year
12' Snow Box	CNH CASE	12' Snow Box	2010
Dump/Plow	FREIGHTLINER	108 SD 4x4	2014
Dump Truck	FREIGHTLINER	M2-106 Tandum	2019
Skid Loader	CASE	SR 240B	2022
8' Snow Bow / skid	CNH CASE	LD 8 C	2022
Heavy Equipment Attachments			
Description	Manufacturer	Model	Year
5 YD. Lite Material	DYMAX	4770D1	2005
Skid Snow Plow	PALADIN / FFC	LAF-1474-0022	2006
Small Area Broom	JOHN DEERE	BA 72	2006
Loader Forks	KOMATSU	WA 320-8	2010
Backhoe Plate Comp.	INDECO	IHC 75	2012
Backhoe Hammer	INDECO	HP 1100	2012
Narrow Hoe Bucket	JOHN DEERE	AT192011	2012
Rock Bucket	TAG	Rock	2012
Mlni X Compactor	STANLEY	HSX3	2016
11' Directional Plow	RYLIND	RPD12480-416	2022
V Plow	RYLIND	VP9-416	2022
Skid Loader Forks	CASE	N/A	N/A
Auger Head	BOBCAT	20	N/A
12' Directional Plow	HENKE	EL-12	N/A
V Plow	BALDERSON	BV-11	N/A

# Town of Monument

## Citizens Service Levels Advisory Committee

### **Charter:**

The Monument Citizens Service Level Advisory Committee is created by the Town Manager to advise and make recommendations on matters related to services levels and corresponding financial needs in the Town of Monument.

### **Vision:**

The vision of the Monument Citizens Service Levels Advisory Committee is a healthy, vibrant, and sustainable community for the Town of Monument.

### **Mission:**

The mission of the Monument Citizens Service Levels Advisory Committee is to recommend to Town Council appropriate levels of services for the community balanced with the Town's financial sustainability.

This will be done in a way that:

- Addresses the needs and desires of residents.
- Examines current levels of services provided.
- Reviews the Town's revenues and expenditures.

### **I. PURPOSE**

The objectives of the Monument Citizens Service Levels Advisory Committee shall be to:

- Understand the depth and breadth of services provided by the Town Monument to the Community.
- Review the Town's revenue sources and amounts.
- Review the Town's expenditures.
- Make recommendations as to levels of service for the community, both those that appear to need increasing and those that could be decreased based on existing revenues streams.
- Consider enhancing revenue options and make recommendations to the Town Council.

### **II. TERM & MEMBERSHIP**

The Monument Citizens Service Levels Advisory Committee shall be created by the Town Manager and shall consist of ten (10) members.

1. Two (2) members shall represent the Town Council.
2. One (1) member shall be the Finance Director or their designee – none voting
3. Two (2) members shall represent the local business community.
4. Five (5) members shall be residents of the Town of Monument.

Members shall serve a two-year term. The Town Manager shall determine, after the first two years, if the Monument Citizens Service Levels Advisory Committee shall continue for an additional two years and make appointments as appropriate.

### III. QUORUM

Six (6) members shall constitute a quorum of the Monument Citizens Service Levels Advisory Committee. Although business may be discussed without a quorum present, no decisions shall be made.

### IV. MEETING DATES AND TIMES

The Monument Citizens Service Levels Advisory Committee shall meet at least monthly, or more often as requested by the Committee and/or Town Manager.

### V. CHAIRPERSON

The Chair and Vice Chair of the Monument Citizens Service Levels Advisory Committee shall be nominated by the members of the Committee each year at a meeting held in July. If a Chair is not present at a meeting, the meeting will be chaired by the Vice-Chair.

### VI. MEETINGS AND RECORDS

The Monument Citizens Service Levels Advisory Committee shall be subject to and comply with the requirements of Colorado Sunshine Law in all respects, including but not limited to posting notice of meetings, recording meeting minutes, and allowing public access to public documents and meetings.