



**MONUMENT TOWN COUNCIL
REGULAR MEETING AGENDA
MONDAY, OCTOBER 20, 2025 – 6:30 PM**

Monument Town Hall - Council Chambers
645 Beacon Lite Road - Monument, CO 80132

[Participate Via Microsoft Teams](#)

Participate Via Telephone 719-300-6099 ID: 35849023#

[Council Packet](#)

1. Call to Order, Pledge of Allegiance, Roll Call:

2. Disclosures of Conflicts of Interest:

- a. Disclosures of Potential Conflicts of Interest - *(Town Attorney)*
- b. Vote on Excluding Council Members With Potential Conflicts of Interest From Consideration, Discussion and Voting on Identified Matters - *(Town Attorney)*

3. Approval of the Consent Agenda:

- a. Agenda - October 20, 2025
- b. Meeting Minutes - October 6, 2025

4. Ordinances: *Public Hearings Required*

- a. Ordinance No. 18-2025 - An Ordinance Adding Chapter 2.16.040 to Title 2 of the Monument Municipal Code Concerning Corrections of Errors - *(Laura Hogan)*

5. Resolutions:

- a. Resolution No. 59-2025 - A Resolution Approving a Proposal From the Town Engineer to Update the Town's Street and Pavement Design Criteria - *(Thomas Tharnish)*
- b. Resolution No. 60-2025 - A Resolution Approving a Proposal From the Town Engineer to Provide Engineering and Design Services for the Public Works Site Development Project - *(Thomas Tharnish)*
- c. Resolution No. 61-2025 - A Resolution to Approve Preliminary Insurance Quotes for Both Workers' Compensation Insurance and Property and Casualty Coverage for the Town of Monument - *(Emily Trujillo)*

6. Public Comments For Items Not on the Agenda: *Individuals attending in person may raise their hand to indicate their desire to comment. Individuals attending via Teams may "raise their hand" digitally to comment via connected devices. Please lower your hand when finished with your comments. Comments are limited to 3 minutes.*

7. Future Agenda Item Authorization:

8. Reports:

- a. Town Manager's Report - *(Jennifer Phillips)*
- b. Self Collect Sales Tax Update - *(Laurie Young)*

- c. Quarterly Budget Report - (*Laurie Young*)
- d. Quarterly Investment Report - (*Steve Murray*)

9. Council Comments:

10. Executive Session:

- a. Executive Session Pursuant to §24-6-402(4)(b), C.R.S. for a Conference with the Town Attorney to Receive Legal Advice on Specific Legal Questions and Pursuant to §24-6-402(4)(e), C.R.S., to Determine Positions Relative to Matters That May Be Subject to Negotiation, Developing Strategy for Negotiations, and Instructing Negotiators Regarding Annexations - (*Town Attorney*)
- b. Executive Session Pursuant to §24-6-402(4)(e), C.R.S., to Determine Positions Relative to Matters That May Be Subject to Negotiation, Developing Strategy for Negotiations, and Instructing Negotiators, Regarding Economic Development Incentives - (*Town Attorney*)

11. Action Item(s):

- a. Consideration of Economic Development Incentives - (*Jennifer Phillips*)

12. Adjournment:

**MONUMENT TOWN COUNCIL
MEETING MINUTES**

Monday, October 6, 2025 - 5:30 PM

Monument Town Hall - 645 Beacon Lite Rd., Monument CO 80132

Hybrid Meeting - Remote Participation Via Teams

1. Study Session Starting at 5:30:

- a. Review of Ordinance Repealing and Readopting Title 8

2. Call Regular Meeting to Order at 6:30 PM, Pledge of Allegiance, Roll Call:

Mayor Mitch LaKind called the regular meeting of the Monument Town Council and led those assembled in the Pledge of Allegiance. Proper notice of the meeting was posted for more than 24 hours in the designated posting locations. The following Councilmembers and staff were present for the meeting:

TOWN COUNCIL	TOWN STAFF
PRESENT: Mayor Mitch LaKind Mayor Pro Tem Steve King Councilmember Sana Abbott Councilmember Marco Fiorito Councilmember Kenneth Kimple Councilmember Laura Kronick Councilmember Chad Smith	Madeline VanDenHoek, Town Manager Patrick Regan, Police Chief Tina Erickson, Town Clerk Ashley Hernandez-Schlagel, Town Attorney Will Williams, Director of IT Thomas Tharnish, Director of Public Works Jennifer Phillips, Director of Finance Laura Hogan, Director of Administration Dan Ungerleider, Director of Planning
ATTENDED REMOTELY:	
ABSENT WITH PRIOR NOTICE:	
ABSENT WITHOUT PRIOR NOTICE:	

3. Disclosures of Conflicts of Interest:

- a. Disclosures of Potential Conflicts of Interest
- b. Vote on Excluding Council Members With Potential Conflicts of Interest From Consideration, Discussion and Voting on Identified Matters
 - No disclosures of potential conflicts of interest were submitted.

4. Approval of the Consent Agenda:

- a. Agenda - October 6, 2025
- b. Meeting Minutes - September 15, 2025

Councilmember Marco Fiorito made a motion to approve the consent agenda as presented, the motion was seconded by Mayor Pro Tem Steve King. Roll call vote was taken and the motion passed 7 to 0.

5. Recognition:

a. Ron Rathburn - 39 Years of Service

Tharnish presented Ron Rathburn with a plaque and congratulated him on serving the town for 39 years.

- The council took a break at 6:42pm.
- The regular meeting resumed at 6:45pm.

6. Proclamations:

a. Small Business Saturday

The Town Council proclaimed Saturday, November 29, 2025 as Small Business Saturday in the Town of Monument.

b. National Veterans Small Business Week

The Town Council proclaimed November 3-7, 2025 as National Veterans Small Business Week in the Town of Monument.

7. Presentations:

a. Small Business Development Center Overview

Brandon Eldridge with Pikes Peak Small Business Development Center gave a presentation on Small Business Development Center and encouraged everyone to participate in the 18th annual Veterans Small Business Conference on November 7, 2025 from 7am-4:30pm.

b. Flock Safety

Lupton provided a presentation on Flock Safety as included in the council packet.

8. Ordinances: *Public Hearing(s) Required*

a. Ordinance No. 16-2025 - An Ordinance Approving a Real Property Transfer from El Paso County and Entering Into Intergovernmental Agreement Accepting Obligations Related Thereto

Ungerleider presented ordinance no.16-2025 as included in the council packet. LaKind opened the public hearing, no comments were received. LaKind closed the public hearing. Mayor Pro Tem Steve King made a motion to approve ordinance no. 16-2025 and the motion was seconded by Councilmember Chad Smith. Roll call vote was taken and the motion passed 7 to 0.

9. Appointments:

a. Economic Development Negotiations Committee
The Council appointed Mayor Mitch LaKind and Councilmember Chad Smith to the Economic Development Negotiations Committee.

10. Public Comments For Items Not on the Agenda:

- John Howe- gave appreciation to the Council for their dedicated service to the Town and Town staff, gave appreciation to the support for the book he and Michael Weinfeld assembled. Howe spoke on the presentations they have given since the completion of the book.
- Atis Jurka- gave appreciation to the council for standing by and supporting the Town of Palmer Lake.

11. Future Agenda Item Authorization:

- Next Town hall meeting potentially on November 13, 2025, location will be provided later.

12. Council Comments:

- Councilmember Marco Fiorito - spoke on parking along the streets, encouraged citizens to avoid parking along the street for safety and the snow plow crews removing snow.
- Councilmember Laura Kronick - told a short story about residents and parking in her neighborhood; sad to hear Amy with Palmer Lake resigned and hopes for Palmer Lake to reach out if there is anything they need assistance.
- Councilmember Chad Smith- attended the Colorado State University Extension Office, mentioned a few classes that they provide; encouraged participation at the Fair Fright Fest on Sunday, October 19th at the El Paso County Fair Grounds supporting; wants to have a discussion on e-bikes.
- Councilmember Kenneth Kimple - read a script into the record with recent events in Monument.
- Mayor Mitch LaKind - attended the Municipal Leadership Academy- spoke on the Amazon package facility tour, session on leadership and crisis, along with the Board of County Commissioners will be reading a proclamation on 10/07/2025, Wysong asked for participation.

13. Executive Sessions:

- a. Executive Session Pursuant to 24-6-402(4)(b), C.R.S. for a Conference with the Town Attorney for the Purpose of Receiving Legal Advice on Specific Legal

Questions Regarding Pending Legal Projects

b. Executive Session Pursuant to C.R.S. 24-6-402(4)(f) for Discussion of a Personal Matter Related to the Town Manager's Employment Contract. The Town Manager Has Been Notified of this Executive Session and has Consent to it

Councilmember Marco Fiorito moved to enter into executive session pursuant to 24-6-402 (4)(b), C.R.S. for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding pending legal projects and to adjourn regular upon conclusion; C.R.S. 24-6-402(4)(f) for discussion of a personal matter related to the Town Manager's employment contract. The Town Manager has been notified of this executive session and has consented to it. Councilmember Laura Kronick seconded the motion, roll call vote was taken and the motion passed 7 to 0.

- The Council entered executive session at 08:36 pm.
- The Council concluded executive session at 10:34 pm.

14. Adjournment:

The regular council meeting was adjourned at 10:34 pm.

Respectfully Submitted,

Tina Erickson,
Town Clerk

TOWN OF MONUMENT

ORDINANCE NO. 18-2025

AN ORDINANCE ADDING CHAPTER 2.16.040 TO TITLE 2 OF THE MONUMENT MUNICIPAL CODE CONCERNING CORRECTIONS OF ERRORS

WHEREAS, the Town of Monument (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Town’s Home Rule Charter approved by the electors on November 8, 2022 (“Charter”); and

WHEREAS, pursuant to Section 1.3 of the Town of Monument Home Rule Charter, the Town may adopt ordinances and resolutions on local and municipal matters, unless otherwise prohibited by Charter or by laws applicable to home rule municipal corporations in the State of Colorado; and

WHEREAS, the Town Council has determined that it is necessary and beneficial for the efficient and cost-effective operation of the Town to provide authority for the Clerk to make corrections to obvious errors and mistakes; and

WHEREAS, this ordinance was introduced by title, considered at public hearing, and voted upon at the regular meeting of the Town Council on October 20, 2025; and

**THE TOWN COUNCIL OF THE TOWN OF MONUMENT, COLORADO,
ORDAINS:**

Section 1. Incorporation. The recitals set forth above are incorporated and ordained as if set forth in this section in full.

Section 2. Addition to Chapter 2.16. Title 2 of the Monument Municipal Code is hereby amended by the addition of Section 2.16.040 as set forth in Exhibit A, attached hereto and incorporated herein.

Section 3. Publication. Pursuant to Subsection 6.5 and 3.6 of the Town of Monument Home Rule Charter and Subsection 2.04.040, F. of the Monument Municipal Code, upon approval this Ordinance shall be published on the Town's official website in full for not less than ten (10) days.

Section 4. Authentication and Filing. Upon passage this Ordinance shall be authenticated by the Mayor and Town Clerk and maintained by the Town Clerk in such form as is sufficient to assure reasonable access by the public. Failure to authenticate any ordinance shall not invalidate it or suspend its operation.

Section 5. Effective Date. This Ordinance shall become effective and be in full force and effect ten (10) days after final publication.

Section 6. Severability. If any portion of this Ordinance or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect the remaining portions or applications of the ordinance which can be given effect without the invalid portion or application, provided such remaining portions or applications are not determined by the court to be inoperable.

INTRODUCED, **PASSED, and ADOPTED** by the Town Council of the Town of Monument, Colorado this 20th day of October, 2025 by a vote of ____ for and ____ against.

TOWN OF MONUMENT, COLORADO

By: _____
Mitch LaKind, Mayor

Attest:

Tina Erickson, Town Clerk

EXHIBIT A TO ORDINANCE NO. 18-2025

Chapter 2.16 – Town Clerk

2.16.040 – Powers

The Town Clerk shall compile, edit, arrange and prepare for publication the Monument town code. In the course of such task, the Town Clerk, after receiving the consent of the Town Manager and the Town Attorney, shall correct obvious errors and inconsistencies; eliminate duplications and ordinances repealed directly or by implication; correct defective section structure in arrangement of the matter of existing ordinances; correct obvious errors in the cross referencing of ordinances; and correct erroneous, outdated, or incomplete references to state and federal statutes and other laws. The forgoing duties shall be performed in such form and manner as to preserve the intent, effect and meaning of any and every ordinance codified in this code.

MEMORANDUM

TO: The Honorable Mayor and Town Council
FROM: Thomas A. Tharnish, Director of Public Works
DATE: October 20, 2025
RE: Resolution 59-2025 to approve a proposal from the Town Engineer to update the Town's Street and Pavement Design Criteria

BACKGROUND: The Town Public Works and Planning Directors have evaluated the current Street and Pavement Design Criteria and have agreed that this manual needs to be updated to help with current development and any future development in this town. It has been several years since this manual has been updated, and the Town Engineer is in a position to help with this project.

DISCUSSION: The Street and Pavement Design Criteria cover many aspects of design review that both the Public Works Department and the Planning Department use when projects come before us for review. The scope of work proposed will include multiple items that are critical for a thorough review such as ADA compatibility, street design standards, pavement design, construction guidelines, access guidelines, traffic control devices, and many other areas which are stated in the proposal. The Town Engineer, IMEG, is very experienced in this type of project and has presented a thorough proposal for the Town to review.

PROS/CON'S: Pro's - By moving forward with this resolution to approve the proposal to update the Town's Street and Pavement Design Criteria Manual, it allows the Town staff to perform a more thorough review of the latest standards in making decisions. Con's - By not approving this resolution, we would need to bid for the engineering services with a different firm, and we would most likely have to RFP the project out separately.

FISCAL IMPACT: The cost of this proposal to update the Street and Pavement Design Criteria Manual is an **NTE amount of \$32,000**. The project will be funded through the Traffic Impact Fee Fund both in the 2025 and 2026 Budgets.

STAFF RECOMMENDATION: Recommend passage of Resolution 59-2025, to approve a proposal from the Town Engineer to update the Steet and Pavement Design Criteria Manual to assist with staff review for both current development and any future development.

TOWN OF MONUMENT

RESOLUTION NO. 59 - 2025

**A RESOLUTION APPROVING A PROPOSAL FROM THE TOWN ENGINEER
TO UPDATE THE TOWN'S STREET AND PAVEMENT DESIGN CRITERIA**

WHEREAS, the Town Public Works and Planning Departments have determined the need to update the Town's current Street and Pavement Design Criteria Manual due to the changing needs of the Towns new development now and into the future, and;

WHEREAS, the Town's Public Works and Planning Directors agree that this update is necessary as it has been many years since we have had these design criteria updated and becoming more useful as new developments have come before the Town for review, and;

WHEREAS, the Town's Public Works and Planning Directors have had discussions with the new Town Engineers staff and they have committed to completing these tasks within a 6-month time period, and;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF MONUMENT, COLORADO THAT:**

The Town Council hereby approves the proposal submitted by the Town Engineer, IMEG, to proceed with this update of the Town's Street and Pavement Design Criteria at a **Not-to-Exceed cost of \$32,000**. The project will be funded through the Traffic Impact Fee Fund in both the 2025 and 2026 budgets.

PASSED AND RESOLVED by the Town Council of the Town of Monument, El Paso County, Colorado, this 20th day of October 2025 by a vote of ____ for and ____ against.

TOWN OF MONUMENT

Mitch LaKind, Mayor

ATTEST:

Tina Erickson, Town Clerk

September 16, 2025



Town of Monument
506 N Jefferson Street
Monument, CO 80132

Attn: Tom Tarnish, Director of Public Works

RE: Street and Pavement Design Standards

Dear Mr. Tarnish,

Following your request, we have compiled a Scope of Services and fee for the preparation of the referenced standards. Please note that we could also prepare other aspects of your design standards if desired but will create the Street and Pavement Design Standards as a stand-alone document that could easily be incorporated into an overall Engineering Design Standards Manual if desired by the Town. We will ensure the document is ADA compliant for publication on the Town's website.

Overall Scope of Services:

1. Project Coordination
 - a. Kickoff and Monthly Progress Meetings
 - b. Milestone meeting at 50% (ID stakeholders for review of 75% and begin outreach)
 - c. Staff and Stakeholder meeting at 75%
 - d. Council Presentation at 90%
2. Project Research
 - a. Determine if there are existing standards that can be incorporated fully, incorporated partially, and used as appendices attachments (e.g. Soils Investigation, Structures, Bicycle Facilities, Roundabout Design Manuals from other jurisdictions)
 - b. Determine which standard details the Town would like to retain from the published standards, and which details to add.
 - c. Prepare comparison matrix for discussion with staff and stakeholders.
3. Prepare 50% progress draft of Street and Access Design Standards based on the following outline of anticipated content:
 - a. General
 - i. Policy and Purpose
 - ii. Adopted Standards (e.g. CDOT)
 - iii. Acronyms, Common Units, and Definitions
 - iv. Standards Not Addressed
 - v. Street Construction Responsibility
 - vi. Street Connection Policy
 - vii. Maintenance of Private Improvements
 - viii. Fire Department Approval
 - ix. Design Standard Variances/Exception Requests
 - x. As-Built Requirements
 - b. Street Construction Improvement Submittals and Drawings
 - i. Traffic Impact Study Requirements

- ii. Pavement Design and Pavement Report Requirements
 - iii. Construction Improvement Drawings
 - 1. Typical Street Sections
 - 2. Cross Sections
 - 3. Key Map
 - 4. Street Improvement Details
 - 5. Traffic Signing and Pavement Marking Plans
 - 6. Street Lighting Plan
 - 7. Landscape Plan
 - c. Construction Guidelines
 - i. Work Schedule
 - ii. Grading and Earthwork
 - 1. General
 - 2. Permitting Before Grading and Earthwork Activities
 - 3. Grading and Drainage Plans
 - 4. Construction Dewatering Permits
 - 5. Air Quality Plans/Permits
 - 6. Erosion Control Measures
 - 7. General Land Disturbance Standards
 - 8. Grading in the Public Right-of-Way
 - 9. Trench Excavations
 - 10. Staging and Stockpiling of Materials
 - 11. Hauling
 - iii. Pavement Cut Policy
 - iv. Pavement Testing Requirements
 - v. Interim Pavement Edge
 - vi. Mailbox Clusters
 - vii. Concrete Curb and Gutter
 - viii. Concrete Sidewalks
 - ix. Driveways
 - x. Street Reconstruction
 - d. Pavement Design
 - i. General Requirements
 - ii. Treated Subgrade
 - iii. Pavement Design Procedures
 - 1. Flexible Pavement Design
 - 2. Rigid Pavement Design
 - iv. Pavement Thickness Design Procedures
 - v. Special Considerations for Staged Construction
 - e. Accessible Pedestrian Design
 - i. ADA Accessibility Guidelines for Public Rights-of-Way
 - ii. ADA Compliance Responsibility
 - iii. ADA Compliance New Development
 - iv. Curb Ramp Types
 - v. ADA Curb Ramp Exception Process
 - vi. Pedestrian Crossings
 - 1. Controlled Intersections



2. Uncontrolled or Mid-Block

- f. Street Design Technical Criteria
 - i. General
 - ii. Street Layout Requirements
 - iii. Major and Minor Arterial Streets
 - iv. Collector Streets
 - v. Local Streets
 - vi. Alleys
 - vii. Private Streets
 - viii. Neighborhood Traffic Safety and Traffic Calming
 - ix. Street Functional Classifications
 - x. Design Elements
 - xi. Sight Distance
 - xii. Superelevation on Horizontal Curves
 - xiii. Design Speed
 - xiv. Curb Return Radii
 - xv. Streetscape Design
 - xvi. Medians
 - xvii. Cul-de-Sacs, Eyebrows and Knuckles
 - xviii. Dead-End Streets
 - xix. Crossspans and Drainage Systems
 - xx. Major Structures
 - xxi. Emergency Access Requirements
 - g. Access Requirements
 - i. Access to Public Streets
 - ii. Designing Placement of Access Points
 - iii. Street and Roadway Access Criteria
 - iv. Curb Openings and Driveways
 - v. Layout Requirements
 - vi. Unpermitted Access
 - vii. Removal/Abandonment of Access
 - h. Traffic Control Devices
 - i. General
 - ii. Traffic Signals
 - iii. Traffic Control Signage
 - iv. Signage at Intersections
 - v. Pavement Markings
 - i. Traffic Calming and Roundabouts
 - j. Structures
 - k. Bicycle Facilities
 - l. Street Lights
 - m. References
 - n. Acknowledgements
4. Prepare 50% progress draft of Standard Details and Specifications after incorporation of staff comments on narrative (list can be modified).
- a. Typical Street Cross Section Details
 - b. Pavement Replacement Detail



- c. Stop Sign Detail
 - d. Street Name Detail
 - e. Signal Pole Detail
 - f. Residential Driveway Detail
 - g. Commercial Driveway Detail
 - h. Max Permissible Intersection Grade Detail
 - i. Cross Walk Marking Detail
 - j. Intersection Sight Distance and Sight Triangle Detail
 - k. ADA Ramp Detail(s)
 - l. Street intersection crossspan approach detail
 - m. Street intersection approach detail
 - n. Exclusive right turn
 - o. Turn lane design criteria
 - p. Right turn lane to a continuous lane with pedestrian refuge
 - q. Pedestrian refuge island/right turn lane
 - r. Access spacing
 - s. Street light placement at intersection
 - t. Vertical and horizontal clearances for sidewalks
 - u. Bike path clearance
 - v. Minimum stopping sight distance
 - w. Minimum length of vertical curves
 - x. Minimum lateral clearances on horizontal curves
 - y. Pedestrian ramp (for new construction and alterations)
 - z. Cul de Sac and Eyebrow Details
 - aa. Sidewalk Detail
 - bb. Curb, gutter, and sidewalk details
 - cc. Bollard Detail
 - dd. Acorn Light Fixture Detail
 - ee. Roundabout Details
 - ff. Concrete Joint Details
 - gg. Expansion Joint Detail
 - hh. Sidewalk Drain/Sidewalk Chaise Detail
5. Prepare Standard Specifications including (list can be modified):
- a. Administration
 - b. Materials, Equipment and Workmanship
 - c. Site Cleanup
 - d. Field Engineering and Surveying
 - e. Site Preparation
 - f. Dewatering
 - g. Pipe Boring and Jacking
 - h. Trenching, Bedding and Backfill
 - i. Excavation and Embankment
 - j. Controlled Low Strength Material Backfill (Flo Fill)
 - k. Identification for Utilities
 - l. Structural Concrete
 - m. Reinforcing Steel
 - n. Welded Wire Fabric



TO: Tom Tharnish
DATE: September 16, 2025

IMEG #25005197.00
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- o. Construction Joints
 - p. Concrete Finishing
 - q. Concrete Curing
 - r. Grout
 - s. Structural Cast-In-Place Concrete Forming
 - t. Waterstops
 - u. Horizontal Directional Drilling
 - v. Sculpted Concrete
 - w. Structural Concrete Coating
 - x. Seeding
 - y. Sealant
 - z. Topsoil
 - aa. CDOT specifications to be adopted/utilized-can be included or referenced
6. Release completed 75% draft (Standards, Details, Specifications) for Stakeholder review/comments
- a. Log all comments in comment matrix based on section, and provide recommendation on inclusion of comment
 - b. Prepare standard submittal checklist(s) for inclusion to Appendix
 - c. Prepare any standard forms desired for inclusion to Appendix (street cuts, right-of-way access, etc.)
7. Finalize to 90% via incorporation of comments received from staff and Stakeholders.
- d. Present to Town Council
8. Finalize to 100% based on Council and staff comments, and prepare package for publication to Town's Website.

This Scope of Services can be completed at a time and materials not to exceed fee of \$32,000. We will complete these standards for the Town in no more than six months, contingent on staff and stakeholder review times encompassing no more than 60 days.

Thank you for this opportunity, we look forward to working with you on this project. Please reach out if you have questions or concerns.

Sincerely,



Taylor C. Goertz, PE

IMEG/Town of Monument Engineer

Cc: Dan Ungerleider, Planning Director
Andrew Archuleta, Deputy Public Works Director

Sc/TG



MEMORANDUM

TO: The Honorable Mayor and Town Council
FROM: Thomas A. Tharnish, Director of Public Works
DATE: October 20, 2025
RE: Resolution 60-2025 to approve a proposal from the Town Engineer to provide Engineering and Design Services for the Public Works Site Development Project.

BACKGROUND: The Town staff have been working the Town Engineers' staff to put together a proposal to provide engineering and design services for a beginning phase of developing the future Public Works site located at the corner of Mitchell Avenue and Synthes Blvd. This first phase will involve a carport looking structure along with some concrete structures for storage of material.

DISCUSSION: The Public Works Department has been looking at trying to find ways to improve our current situation at the facility located at the North end of Jefferson Street here in Town. The Public Works Department has severely outgrown that facility and needs to expand. We currently have no more space for equipment and material storage. We currently store material at multiple locations and keep other equipment at locations other than the PW yard. Both temporary methods of storing both material and equipment cause many concerns as some of these other sites are not secure and make operations not very efficient. We all understand the need for a newer, larger facility but know that there are capital budgetary concerns that the Town cannot financially support a new facility at this time. This project will have the PW site at Mitchell and Synthes engineered and designed for a entry level portion of the overall total design in the future. This project will allow us to relocate some of our heavier equipment to that site and provide additional material storage in one location.

PROS/CON'S: Pro's - By moving forward with this resolution to approve a proposal from the Town Engineer to provide engineering and design services for the Public Works Development Project, it will allow us to relocate some heavy equipment and provide much needed material storage to relieve the current overcrowded site located on Jefferson Street. Con's - By not approving this resolution, we would need to bid the engineering services with a different firm, and we would most likely have to RFP the project and risk higher costs and delays.

FISCAL IMPACT: The cost of this resolution to approve the proposal from the Town Engineer to provide engineering and design services for this project is an **NTE cost of \$121,500**. The project will be funded by several different funds.

STAFF RECOMMENDATION: Recommend passage of Resolution 60-2025, to approve a proposal for the Town Engineer to provide engineering and design services for the Public Works Site Development Project.

TOWN OF MONUMENT

RESOLUTION NO. 60 - 2025

**A RESOLUTION APPROVING A PROPOSAL FROM THE TOWN ENGINEER
TO PROVIDE ENGINEERING AND DESIGN SERVICES FOR THE PUBLIC
WORKS SITE DEVELOPMENT PROJECT**

WHEREAS, the Town Public Works Department has worked with the Town Engineer to help determine both engineering and design services needed to complete the beginning phase of developing the new Public Works site located at Mitchell Avenue and Synthes Blvd., and;

WHEREAS, the Town's Public Works Department needs additional storage locations for both heavy equipment and material storage and has a site available to create these storage needs, and;

WHEREAS, the Town's Public Works staff has reviewed the proposal and have determined that the proposal will meet the needs of the department as a first step to provide the much-needed storage for heavy equipment and material, and;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF MONUMENT, COLORADO THAT:**

The Town Council hereby approves the proposal submitted by the Town Engineer, IMEG, to proceed with providing engineering and design services for the Public Works Site Development Project at a **NTE cost of \$121,500**. The project will be funded through General Fund, WEF, and 2A Fund and is expected to be ready for a construction RFP process later this year. Construction will commence next Spring pending approval of this proposal for engineering and design.

PASSED AND RESOLVED by the Town Council of the Town of Monument, El Paso County, Colorado, this 20th day of October 2025 by a vote of ____ for and ____ against.

TOWN OF MONUMENT

Mitch LaKind, Mayor

ATTEST:

Tina Erickson, Town Clerk

September 19, 2025



Town of Monument
506 N Jefferson Street
Monument, CO 80132

Attn: Tom Tarnish, Director of Public Works

RE: Monument Public Works Facility

Dear Mr. Tarnish,

Following your request, we have prepared a proposal for the following services for the design and construction management of a proposed parking canopy, sand/salt storage structure, and bulk material storage on the Public Works Facility located at the southeast corner of Mitchell Avenue and Synthes Avenue in Monument, Colorado.

Proposal for Services:

PROJECT DESCRIPTION

This Proposal is for the site design of three (3) structures to serve the Town of Monument for purposes of material storage and fleet storage/parking.

The proposed parking canopy to store fleet vehicles is anticipated to be approximately 130' x 55' and will contain a support structure for a solid roof canopy, foundation support system, lighting, and a concrete slab for fleet vehicles to park on. IMEG will explore opportunities for a prefabricated structure with Town staff. Design elements specific to the parking canopy will include foundation design, structural design of the structure itself, lighting, and structure slab.

The second structure is a salt/sand storage facility anticipated to be approximately 40' x 40' in size with a minimum ceiling clearance of 17'-8". The schematic development plan set completed for this project anticipated this structure to be CMU block with a slanted roof capping the structure and a 28-foot-wide opening on the south side. IMEG will explore opportunities for a prefabricated structure with Town staff. Design elements specific to the salt/storage facility will include foundation design, structural design of the structure itself, lighting, and structure slab.

The third improvement will include six (6) bulk material storage bins adjacent to the salt/sand storage facility, each bin will be approximately 15' by 15' with a minimum height of 8'. These material storage bins shall be of concrete material, either cast-in-place or some pre-cast option. Specific design elements for this includes foundation and concrete slab.

Ultimately, there will be three (3) full access points to the Public Works site. For this initial phase, one (1) full access will be constructed off Mitchell Avenue and is proposed at 48-feet in width approximately.

IMEG does not anticipate any scope for water or sanitary sewer with this phase of the project. Irrigation may be needed as part of the landscape improvements associated with this phase of improvements per Town Planning requirements. Storm sewer improvements shall include on-site collection via channels, inlets, storm sewer piping, and a water-quality/detention pond is proposed in the southwest corner of the site. Sizing the stormwater pond shall be for the ultimate buildout of the site.

Upgraded lot fencing is proposed along the Mitchell Avenue frontage with chain link fence around the remaining perimeter of the site to ensure a secure facility. This scope includes an electric gate for secure access in and out of the site in addition to emergency egress/ingress control.

Landscaping improvement requirements shall be at the direction of the Town Planning Department and are anticipated with minimal improvements except for proposed trees along the Mitchell Avenue frontage and within the area of the stormwater pond.

Project Schedule

The Town anticipates construction to be completed by the end of 2025. Based on material availability, IMEG believes that this is not attainable. IMEG will complete the site plan design and prepare the construction bid package with an anticipated bid date of December 4, 2025.

1. DELIVERABLES

Supplementary Survey (SS)

IMEG shall provide supplementary survey, and utility locates to update the 2016 existing conditions survey. This shall include any necessary utility potholing as required by State requirements related to subsurface utility engineering (SUE). This deliverable shall also include the use of an updated title commitment or title binder to identify any land encumbrances.

Design Development (DD)

The Design Development Documents shall be developed in sequence with the Site Plan Document. DD documents shall be provided to the Town with a construction cost estimate.

During this phase, IMEG shall provide the Site Plan document in coordination with other design team members. The Site Plan will consist of a Site Layout Plan, Utility Plan, Grading Plan, Landscape Plan, and Site Details formatted for a planning/zoning document. Ancillary documents prepared to meet the Site Plan Checklist include Development Review Application and Project Narrative.

As part of the Design Development phase, IMEG shall prepare a Final Drainage Report and a Stormwater Management Plan and Report.

Construction Documents (CD)

Consisting of CD drawings and specifications setting forth in detail the requirements for the construction of the Project. These shall include a complete set of civil/site development design and specifications and any other information necessary for the design of the projects. An updated construction cost estimate shall be provided with this deliverable to the Town.

2. GENERAL DESIGN

Prepare applicable specifications.

Prepare contract documents that are suitable for pricing and construction purposes.

Project Design Meetings



- Participate in approximately 6 project conference calls / web conferences / project meetings as required.

3. BIDDING PHASE

Attend Prebid meeting.

Respond to contractor questions.

Prepare addenda information as required.

Attend bid opening.

Assist with bid evaluation and recommend award to successful contractor.

4. CONSTRUCTION PHASE

Attend Preconstruction Conference.

Answer Contractor questions and Requests for Information (RFIs).

Prepare Requests for Proposal (RFPs) for issue by others.

Review Contractor responses to RFPs and recommend change orders.

Assist in reviewing procedures, agency selection, and reports for testing and inspections.

Review shop drawing submittals for items requested in the contract documents.

Conduct 6 job site observations during construction plus one final job site observation at the end of the construction period and prepare construction observation report(s).

Owner/Contractor Construction (OCC) Meetings

- Participate in approximately weekly conference meetings as required.

Close Out and Warranty

Complete "as-built" drawing review of Contractor-provided drawings.

Prepare Record Drawings for the Town's use.

Complete 11-month warranty walk.

Complete 23-month warranty walk.

5. ASSUMPTIONS

General

Drawings of the existing project area and underground utilities, which accurately represent the existing conditions, will be provided to IMEG.

Documents prepared by the Engineer will be prepared based upon reasonable assumptions derived from existing information provided by the Owner and from limited observation of accessible and visible existing conditions by the Engineer without the benefit of extensive field measurements and investigation prohibited by expense and inconvenience to the Owner. It is understood and agreed that unforeseen conditions uncovered during the progress of the project may require changes in the project, resulting in additional cost and delay.



Sanitary sewer, storm sewer, natural gas, domestic water service, and fire protection water service will be designed and located to within 5'-0" outside the building.

IMEG assumes the selected General Contractor / Construction Manager will be using a web-based project software site, at their cost, for the purpose of hosting and managing project communication and documentation.

The project will be awarded as a single prime contract for construction. Phased design and/or issue of early documents are not required.

Traffic Planning will be provided under separate contract if needed.

IMEG anticipates no regional or off-site infrastructure improvements as part of this project.

The Town shall provide a current title policy for the parcel in which the project is located on.

6. COMPENSATION

We propose to provide the services described above for a time and materials fee not to exceed \$121,500. IMEG's fees are broken out by phase with the Fee Schedule Table below broken out by discipline. Hourly rates of our specific team members assigned to this project are listed below for your reference.

Project Fees:

	Survey	Geotech	Civil	Electrical	Structural	Landscape	Irrigation	TOTAL
Supplementary Survey (SS)	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000
Design Development (DD)	\$0	\$8,000	\$32,000	\$5,000	\$5,000	\$2,000	\$2,000	\$46,000
Construction Documents (CD)	\$0	\$0	\$24,000	\$3,000	\$7,000	\$1,500	\$1,500	\$37,000
Bidding/Contracting	\$0	\$0	\$2,500	\$1,000	\$1,000	\$500	\$500	\$5,500
Construction Phase	\$0	\$0	\$10,000	\$2,000	\$2,000	\$1,000	\$1,000	\$16,000
TOTAL	\$9,000	\$8,000	\$68,500	\$11,000	\$15,000	\$5,000	\$5,000	\$121,500

Team Members:

Team Member	IMEG Role	Project Role	Rate per Hour
Taylor Goertz, PE	Client Executive	Project Manager	\$245
Greg Jeppesen, PE	Senior Engineer 3	Civil Engineer	\$195
JD Nash	Senior Designer 3	Project Designer	\$160
Shelley Cobau	Senior Designer 3	QA/QC	\$160
Angela Huber, PE	Senior Engineer 3	Electrical Engineer	\$235
Jim Ness, PE	Project Executive	Structural Engineer	\$265
Ezra Williams	Senior LA 2	Landscape Architect	\$175
Michael Cregger, PLS	Senior Surveyor 3	Land Surveyor	\$160
Andrew Reimanis	Survey Tech 4	Field Surveyor	\$115
Adrian Robak	Engineer Graduate 1	Design Engineer	\$115



TO: Tom Tharnish
DATE: September 19, 2025

IMEG #25005197.00
Page 5 of 5

Thank you for this opportunity, we look forward to working with you on this project. Please reach out if you have questions or concerns.

Sincerely,



Taylor C. Goertz, PE

IMEG/Town of Monument Engineer

Cc: Dan Ungerleider, Planning Director
Andrew Archuleta, Deputy Public Works Director

TG





MEMORANDUM

TO: Mayor and Town Council
FROM: Emily Trujillo, Human Resources Manager and Jennifer Phillips, Finance Director
DATE: November 20, 2025
RE: CIRSA Workers' Compensation Insurance and Property and Casualty Insurance Quotes for 2026 Renewal

Background

The Town of Monument partners with the Colorado Intergovernmental Risk Sharing Agency (CIRSA) for both Workers' Compensation Insurance and Property and Casualty Insurance. CIRSA is a risk sharing pool of more than 293 communities and public agencies and was formed by Colorado municipalities to work collectively as a community to offer better and less expensive coverage than what commercial providers offer. Every year CIRSA provides a preliminary quote to start the process of renewing the Town's Workers' Compensation Insurance and Property and Casualty Insurance.

Discussion

CIRSA provides the Town coverage for Workers' Compensation Insurance as well as Property and Casualty Insurance. Every year the Town receives a preliminary quote requiring approval to move forward prior to finalizing a contract to officially renew the policies. When the preliminary quote was received Human Resources, in partnership with the Finance Department, staff reviewed each section of coverage evaluating cost to identify cost savings. The average cost of insurance has increased roughly 7%.

In the Workers' Compensation Insurance preliminary renewal, the team updated the position categories and updated position counts to align with current and future staffing. The Workers' compensation insurance covers all Town staff, including Town Council.

The cost for coverage in 2025 is \$204,095.61. The preliminary quote for 2026 is \$194,124.67.

Property and Casualty Insurance applies to property owned by the Town, motor vehicle coverage, law enforcement liability, public officials' coverage, and general liability. Taking the 2026 budget into consideration, deductibles and coverage were thoroughly reviewed and adjusted as appropriate. Evaluating deductibles and assessing vehicle ages resulted in a \$7,000 savings, which helps offset the 2026 increases.

The cost of Property and Casualty Insurance in 2025 was \$339,923.28 and the preliminary quote for 2026 is \$369,683.02.

Attachments after Memorandum:

- A. Workmen's Compensation Insurance preliminary quote

B. Property and Casualty Insurance preliminary quote

Recommendations:

Based on the analysis by Human Resources and the Finance Department to ensure financial responsibility and necessary coverage for the Town of Monument staff recommend accepting the preliminary quotes for both Workers' Compensation Insurance and Property and Casualty Insurance.

Resolution:

Staff have submitted Resolution 61-2025 to request the Town Council approves the preliminary quote for insurance coverage for 2026.



CIRSA Workers' Compensation Pool
Preliminary 2026 Contribution Quotation
MU2026WC

Revised 9-18-2025

Town of Monument
645 Beacon Lite Road
Monument, CO 80132

Deductible or SCP: \$1,000

Description	Amount
Total 2026 Preliminary Quotation before Credits	\$194,124.67
Multi-Pool Discount Applied?	Yes

*If your entity is a member of both pools (PC & WC), each quote reflects a 1.5% multi-pool discount. If your entity withdraws from either pool effective January 1, your entity is no longer eligible for the multi-pool discount. A new quote for the pool you are remaining in will need to be generated and accepted

Loss Control Credits (Please indicate the amount that you wish to use. Amount may be split between available options.)

Description	Amount	Credit Options		
		Credit Contribution	Deposit/Leave in Account	Send Check
2025 Loss Control Audit Credit	(\$0.00)			
Balance Remaining from Prior Years' LC Credits	(\$0.00)			
Total Preliminary Quotation with all Available Credits	\$194,124.67			

Billing Options (Please indicate which option you choose)

☐	Annual Billing on January 1, 2026
☒	Quarterly Billing January 1, April 1, July 1, and October 1, 2026

To Renew with Quoted Option Initial Here: _____



CIRSA Workers' Compensation Pool
Preliminary 2026 Contribution Quotation
MU2026WC

Rating Category	Description	Allocated Payroll	Preliminary Annual Contribution	Rate per \$100 of Pay
0042	0042 - Landscape & Gardening - New Installation	\$0.00	\$0.00	
1463	1463 - Asphalt Works & Drivers - Grinding, Pulverizing or Mixing Asphalt	\$0.00	\$0.00	
4361	4361 - Photography including Video Taping & Photo Processing	\$0.00	\$0.00	
5190	5190 - Electrical Wiring Within Building & Drivers	\$0.00	\$0.00	
5192	5192 - Parking Meter Maintenance & Voting Machine Repair	\$0.00	\$0.00	
5437	5437 - Carpentry including Interior Carpentry Finish or Trim	\$0.00	\$0.00	
5506	5506 - Streets, Roads, Bridge Construction & Repair	\$423,702.22	\$32,587.32	\$7.69
6217	6217 - Excavation Operations	\$0.00	\$0.00	
6325	6325 - Street Lighting & Traffic Signal Construction or Repair	\$0.00	\$0.00	
6826F	6826F - Marina - Sale or Repair of Boats, Engines or Operation of Boat Docks	\$0.00	\$0.00	
7370	7370 - Ambulance Driver-Paid	\$0.00	\$0.00	
7380	7380 - Drivers N.O.C. including Parking Meter Readers, Library Bookmobile	\$0.00	\$0.00	
7382	7382 - Transportation - All Transit Bus Workers including Drivers	\$0.00	\$0.00	
7403	7403 - Airport or Helicopter Operations - Ground Crew	\$0.00	\$0.00	
7502	7502 - Gas - All Employees including Meter Readers	\$0.00	\$0.00	
7520	7520 - Waterworks Operations - All Operations	\$505,934.01	\$20,184.51	\$3.99
7539	7539 - Electric Department - including Meter Readers	\$0.00	\$0.00	
7580	7580 - Sewer Disposal Plant Operations - All Operations	\$0.00	\$0.00	
7590	7590 - Garbage Works including Reduction, Incineration & Land Fill	\$0.00	\$0.00	
7710	7710 - Firefighters & Chief	\$0.00	\$0.00	
7711	7711 - Firefighters - Paid & Unpaid Volunteers	\$0.00	\$0.00	
7719	7719 - Search, Rescue, Disaster & Ambulance Teams - Paid & Unpaid Volunteers	\$0.00	\$0.00	
7720	7720 - Police Officers, Chief, District Attorney, Investigators with Police Power, Sheriff's Posse, Jail Employees, Traffic Controllers, Armed Guards, Airport Security Personnel	\$2,707,091.13	\$108,867.16	\$4.02
7720A	7720A - Paid Police Officer Volunteers, Reserves & Teams	\$0.00	\$0.00	
7720B	7720B - Unpaid Police Officer Volunteers, Reserves & Teams	\$0.00	\$0.00	
8292	8292 - Civil Defense Warehouse	\$0.00	\$0.00	



CIRSA Workers' Compensation Pool
Preliminary 2026 Contribution Quotation
MU2026WC

8380	8380 - Garage used for Municipal Vehicles & Mobile Equipment Maintenance	\$150,831.50	\$4,537.26	\$3.01
8601	8601 - Field Engineers & Surveyors	\$0.00	\$0.00	
8742	8742 - Case & Social Workers, Claim Adjusters, Loss Control Representatives	\$0.00	\$0.00	
8810	8810 - Clerical or Office Employees, including Librarians, Museum Professionals & Judges	\$1,998,456.89	\$3,624.07	\$0.18
8810A	8810A - Paid Elected Council, Trustees & Officials	\$0.00	\$0.00	
8810B	8810B - Paid Appointed Boards, Commissions & Treasurers	\$0.00	\$0.00	
8811	8811 - Unpaid Elected Council, Trustees & Officials	\$109,200.00	\$69.89	\$0.06
8811A	8811A - Unpaid Appointed Boards, Commissions & Treasurers	\$327,600.00	\$209.68	\$0.06
8831	8831 - Animal Control	\$0.00	\$0.00	
8868	8868 - Child Day Care Professionals & Clerical	\$0.00	\$0.00	
9015	9015 - Building Management & Maintenance	\$116,922.94	\$5,762.28	\$4.93
9016	9016 - Fairground, Amusement Park, Ice & Roller Skating Rink Employees	\$0.00	\$0.00	
9052	9052 - Hotel - All Employees	\$0.00	\$0.00	
9060	9060 - Golf Courses - All Operations	\$0.00	\$0.00	
9082	9082 - Restaurant & Food Service Employees including Musicians & Entertainers	\$0.00	\$0.00	
9102	9102 - Parks & Recreation All Employees, including Swimming Pool Employees	\$283,286.66	\$10,183.77	\$3.59
9154	9154 - Theater - All Employees Except Actors, Musicians & Entertainers	\$0.00	\$0.00	
9156	9156 - Theater - Actor, Musicians & Entertainers	\$0.00	\$0.00	
9180	9180 - Ski Trail Maintenance Operation, including Employees Engaged in Ski Lift Operations	\$0.00	\$0.00	
9220	9220 - Cemetery - All Operations	\$0.00	\$0.00	
9402	9402 - Street Cleaning & Snow Removal	\$164,332.06	\$8,098.73	\$4.93
9403	9403 - Refuse, Garbage & Recycling Collection, including Drivers	\$0.00	\$0.00	
9410	9410 - Not Otherwise Classified - Field & Office	\$0.00	\$0.00	
Totals		\$6,787,357.41	\$194,124.67	



CIRSA Property/Casualty Pool
Preliminary 2026 Contribution Quotation
MU2026PC-01

Town of Monument
645 Beacon Lite Road
Monument, CO 80132

All Risk Property Deductible:	\$5,000
Standard – 1% of individual damage building values or .1% of total building values.	
Auto Liability Deductible:	\$5,000
Auto Physical Damage Deductible:	\$10,000
General Liability Deductible:	\$5,000
Public Officials Errors & Omissions Liability Deductible:	\$5,000
Law Enforcement Liability Deductible:	\$25,000
Auto Liability Limit:	\$5,000,000
Liability Limit:	\$10,000,000

Description	Amount
Total 2026 Preliminary Quotation before Credits	\$369,683.02
Multi-Pool Discount Applied?	Yes

*If your entity is a member of both pools (PC & WC), each quote reflects a 1.5% multi-pool discount. If your entity withdraws from either pool effective January 1, your entity is no longer eligible for the multi-pool discount. A new quote for the pool you are remaining in will need to be generated and accepted

Loss Control Credits (Please indicate the amount that you wish to use. Amount may be split between available options.)

Description	Amount	Credit Options		
		Credit Contribution	Deposit/Leave in Account	Send Check
2025 Loss Control Audit Credit	(\$0.00)			
Balance Remaining from Prior Years' LC Credits	(\$0.00)			
Total Preliminary Quotation with all Available Credits	\$369,683.02			

Billing Options (Please indicate which option you choose)

☐ Annual Billing on January 1, 2026
☐ Quarterly Billing January 1, April 1, July 1, and October 1, 2026

To Renew with Quoted Option Initial Here: _____



CIRSA Property/Casualty Pool
Preliminary 2026 Contribution Quotation
MU2026PC-01

	Exposure	Contribution
PROPERTY COVERAGE		
All Risk Property Building Values	\$30,564,560.00	\$48,760.76
All Risk Property Contents Values	\$1,546,161.00	\$2,466.65
OTHER PROPERTY		
Business Income	\$0.00	\$0.00
Loss of Rents	\$0.00	\$0.00
Extra Expense	\$316,200.00	\$504.44
Valuable Papers	\$66,300.00	\$105.77
Electronic Data Processing	\$700,000.00	\$1,116.73
Accounts Receivable	\$81,600.00	\$130.18
Fencing	\$10,200.00	\$16.27
Mobile Equipment	\$1,071,678.00	\$1,709.69
Employee-Owned Tools	\$0.00	\$0.00
Law Enforcement Animals	\$0.00	\$0.00
Overhead Transmission Lines or Distribution Lines & Poles	\$0.00	\$0.00
Park Equipment	\$20,400.00	\$32.54
Athletic Equipment	\$153,000.00	\$244.09
Outdoor Lighting	\$10,200.00	\$16.27
Transformers	\$0.00	\$0.00
Signage	\$10,200.00	\$16.27
Swimming Pool Items	\$0.00	\$0.00
General Outdoor Items	\$5,100.00	\$8.14
Other Miscellaneous Property	\$306,000.00	\$488.17
Fine Arts	\$104,500.00	\$166.71
Golf Courses	\$0.00	\$0.00
Watercraft	\$4,955.00	\$7.90
Drones	\$0.00	\$0.00
AUTO LIABILITY COVERAGE		
All Trucks	30	\$6,430.20
Ambulances	0	\$0.00
Cars/Truck-Emergency Response	24	\$8,122.32
Cars-Passenger	2	\$225.62
Fire Trucks	0	\$0.00
Motorcycles	0	\$0.00
School Buses	0	\$0.00
Street Sweepers	1	\$214.34
Trailers	0	\$0.00
Transportation Buses	0	\$0.00
AUTO PHYSICAL DAMAGE COVERAGE		
All Trucks Values	\$1,628,490.00	\$11,978.57
Ambulances Values	\$0.00	\$0.00
Cars/Truck-Emergency Response Values	\$1,118,215.12	\$8,225.17
Cars-Passenger Values	\$104,915.00	\$771.72
Fire Trucks Values	\$0.00	\$0.00
Motorcycles Values	\$0.00	\$0.00
School Buses Values	\$0.00	\$0.00
Street Sweepers Values	\$315,535.00	\$2,320.96
Trailers Values	\$0.00	\$0.00
Transportation Buses Values	\$0.00	\$0.00
GENERAL LIABILITY COVERAGE		
Total Operating Expenditures (less airport expenditures)	\$31,500,000.00	\$20,367.13
SEPARATELY-RATED EXPOSURES		
Electric Distribution Payroll	0.00	\$0.00
Electric Generation Payroll	0.00	\$0.00
Gas Payroll	0.00	\$0.00
Residential Property Square Footage	0.00	\$0.00
Jail/Holding Facilities Area	112.00	\$1.23



CIRSA Property/Casualty Pool
Preliminary 2026 Contribution Quotation
MU2026PC-01

Recreational Facilities Area	0.00	\$0.00
Swimming Pools (Total Number)	0.00	\$0.00
Water/Sewer Payroll	530,934.00	\$1,868.24
PUBLIC OFFICIALS ERRORS & OMISSIONS COVERAGE		
Total Operating Expenditures (less airport expenditures)	\$31,500,000.00	\$42,143.72
Employment Practices Liability	\$31,500,000.00	\$2,263.33
Employment Benefit Liability	\$31,500,000.00	\$916.79
LAW ENFORCEMENT LIABILITY		
Police Department Full Time Officers	32.00	\$208,043.10
Police Department Reserve/Part Time Officers	0.00	\$0.00
Optional Coverages		
Property Damage from Mobile Equipment		\$0.00
No-Fault Water Line Rupture and/or Sewer Backup	Option	\$0.00
Total Contribution		\$369,683.02

**TOWN OF MONUMENT
RESOLUTION NO. 61-2025**

**A RESOLUTION TO APPROVE PRELIMINARY INSURANCE QUOTES FOR BOTH WORKERS'
COMPENSATION INSURANCE AND PROPERTY AND CASUALTY COVERAGE
FOR THE TOWN OF MONUMENT**

WHEREAS, the Town Council of the Town of Monument, through its Vision Statement, has committed to always ensure cooperative, transparent and inclusive Town governance; and

WHEREAS, the Town Council desires to reinforce a positive work culture as stated in the 2026-2028 Strategic Priorities; and

WHEREAS, the Town seeks to maintain the safety and security of employees, Council and Board members, and property; and

WHEREAS, the Town partners with the Colorado Intergovernmental Risk Sharing Agency to for both Workers' Compensation Insurance and Property and Casualty Coverage; and

WHEREAS, the Preliminary Quotes for Workers' Compensation insurance in the amount of \$194,124.67 and Property and Casualty Coverage in the amount of \$369,683.02 have been provided by the Colorado Intergovernmental Risk Sharing Agency; and

WHEREAS, the quote must be approved by the Town prior to finalizing the final contracts.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN
OF MONUMENT, COLORADO THAT:**

The Town Council approve the Preliminary Quotes for both Workers' Compensation insurance and Property and Casualty coverage for the period covering January 1, 2026, to January 1, 2027 and authorize the Town Manager to sign the final contracts if the final cost is within 5% of the Preliminary Quote.

PASSED AND RESOLVED this 20th day of October 2025, by the Town Council of the Town of Monument by a vote of ____for and ____against.

TOWN OF MONUMENT

Mitch LaKind, Mayor

ATTEST:

Tina Erickson, Town Clerk, CMC

Monthly Report to Town Council

SEPTEMBER 2025

Prepared by

**MADELINE VANDENHOEK,
TOWN MANAGER**



Black Hills Energy generously provided a \$1,500 sponsorship to repaint the skatepark mural. The vibrant design, featuring aspens and evergreens, was painted by our talented Town staff.

TOWN MANAGER'S MESSAGE

September marked the transition from summer to fall, and our Public Works team began preparing for winter, as snow can arrive at any time.

Our community celebrated several exciting milestones this month:

- The grand openings of the Lewis Palmer School District Career and Innovation Center, Max Strength Fitness, and Trinity Community Park Phases 4, 5, and 6.
- Participation in Mountain View Electric's annual member event.
- The Chamber of Commerce hosted the Bines and Brews Fresh Hop Beer Competition, and it was the last month of Art Hop in our Downtown.
- Coffee With a Cop was hosted by Wesley Owen's Coffee.

We're continuing to strengthen regional collaboration. The City of Fountain is working to convene the Area Chiefs of Staff on a quarterly basis, and I attended a meeting at Ft. Carson this month. We met with D 38 to discuss the upcoming election and projects. I'm also participating in a Leadership Training for Colorado Women in Local Government and a Retail Attraction Program through National League of Cities.

Regional managers gathered for a networking lunch in Cripple Creek, and we attended the Colorado Municipal League (CML) District Meeting in Colorado Springs to stay connected with statewide initiatives.



COFFEE WITH A COP AT WESLEY OWENS



INSTALLING NEW BATHROOMS
AT MONUMENT LAKE

Internally, we've been focused on:

- Developing the 2026 Budget and 2026–2028 Strategic Objectives, which will be presented to Council in November.
- Advancing Emergency Management Planning through meetings with the Monument Fire District and the Pikes Peak Office of Emergency Management. We also hosted a workshop for elected officials to clarify roles and responsibilities during emergencies.
- Exploring cost-saving options for the Jackson Creek Parkway Construction Project in collaboration with our engineering firm.
- Continuing efforts to secure our future water supply, with ongoing discussions involving our water engineer and legal team.
- Furthering economic development efforts.

ADMINISTRATION

- Assisted IT in relocating the September 2 Town Council meeting due to potential water damage at Town Hall.
- Researched municipal judge appointments, including relevant statutes, charter provisions, and code requirements.
- Developed a draft charter for the Monument Economic Development Committee and submitted it to legal for review.
- Reviewed the in-house attorney framework and provided edits and suggestions.
- Reviewed purchasing policy language regarding contract renewals and offered recommendations.
- Researched municipal requirements for metropolitan district filing reviews.
- Investigated the history of Village Center Metropolitan District service plan amendments.
- Developed a service level reduction plan and met with staff to redistribute responsibilities following workforce changes.
- Met with the Town Manager, Planning, Police, and Finance to discuss code enforcement strategies; contacted Community Preservation Specialists (Susie Ellis) to request a proposal for contracted services.
- Authored a budget article for the Q3 newsletter.
- Drafted strategic objectives for the department, gathered internal feedback, coordinated a leadership meeting to refine town-wide objectives with the consultant, and planned a study session to present them to Council.
- Met with a representative from T2 Parking Solutions, obtained data from Palmer Lake on their paid parking system and revenue, and developed and presented a feasibility study to the leadership team.
- Reformatted the fee schedule following the adoption of Resolution No. 55-2025 and posted the updated version to the website.
- Continued adjusting CivicClerk for Planning Commission use and trained Planning staff on agenda and packet publication.
- Continued uploading records into Laserfiche and linking them to associated documents.
- Made significant progress setting up initial records templates for each department.
- Continued developing a Laserfiche 101 training manual.
- Continued creating file plans for each department.
- Worked with the Planning Department to ensure business licenses are current within the Common Core program.

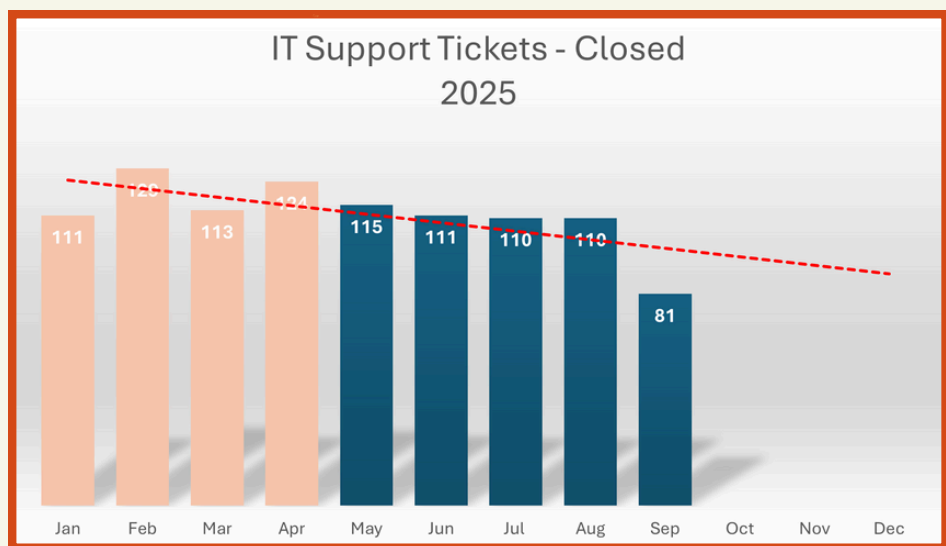


FINANCE & HUMAN RESOURCES

- Presented the Proposed Preliminary 2026 Budget to Town Council at the September 2 Study Session.
- Participated in ten 90-minute virtual trainings hosted by the Government Finance Officers Association on best practices in local government finance.
- Facilitated the third meeting of the Citizens Service Levels Advisory Committee. Invited three community organizations receiving Town sponsorship funding to present on their impact in the Monument community.
- Released the semi-annual employee survey.
- Met with the Town's benefits representative to review employee survey results and discuss potential benefit options for 2026.
- Welcomed Cassie Olgren to the Finance/HR team. Cassie will continue supporting Parks project management and will focus on grant administration to help increase Town revenue.

INFORMATION TECHNOLOGY

- Completed 81 tickets. IT Director resolved 50% (up 2% from August).
- Completed an 8-week Strategic Artificial Intelligence Certification Program through UCCS that focused on AI fundamentals, strategic implementation, industry-specific impacts, creative innovation, risks and ethical considerations, and driving organizational transformation.
- Finalized brightness configuration for digital nameplates for the Town Manager and Clerk in the Council Chambers.
- Setup at YMCA: Successfully deployed the Mobile Council Chambers A/V Unit at the YMCA on short notice due to water damage at Town Hall. Special thanks to Laura Hogan and Dan Ungerleider for setup support, and to Leadership and Council for teardown assistance.
- Completed turn-up and testing of technology for police vehicle #2253.
- Held a Cybersecurity Awareness Day event at which 21 Town employees participated. Each employee completed a 10-question quiz for snacks and prizes and were provided individual IT support during the event.
- Installed digital signage at the admin entrance on the 2nd floor. The first presentation featured Cybersecurity Awareness, the second promoted AI Awareness Month, and a slide was added for the Records Manager. The signage is available for use by any department.
- 69% of employees completed cybersecurity awareness month training.
- Configured and tested hidden Wi-Fi connections for the thermostats that will be installed by Veregy.
- Developed a standard computer configuration purchase matrix to assist leadership with budgeting and purchasing. Worked with Dell to update Dell Premier site for streamlined ordering.
- Shared 2 AI Tips of the Week with all employees and placed posters at employee entrances in support of AI Awareness Month.
- Updated 41 mobile phones for Microsoft Intune compliance. Re-enrolled 10% of the iPhones, bringing the total to 66% complete.
- Prepared to migrate identified users to Office Standard. There will be no noticeable changes for users. The Police Department will retain Office Premium due to mobile app management requirements. The estimated cost savings is \$1,400/month or \$16,800/year.
- Worked with Apple Business Manager to activate federation of all Apple devices to enhance security and Apple ID management and improve asset tracking and device oversight.
- Provided three hours of one-on-one assistance to Silver Key members. Helped them with email setup, photo management in Google, and new computer setup.



PLANNING

- Collaborated with the Finance Department to transition the management of development-related deposits (retainers) in accordance with §18.01.450 of the Town Code. Deposits cover pass-through costs for consultant services such as engineering, planning, and legal reviews during land development and building permit processes. Assuming responsibility for tracking, invoicing, and collection will improve cost recovery and budgeting accuracy. Special thanks to Brooke, Rey, and the Finance Team for their support in this transition.
- Continued outreach efforts with the Monument 2040 consultant team, Council members, and Planning Commissioners and prepared for two major October events. On October 15, we will host a booth at the Tri-Lakes Chamber Community and Business Expo. On October 16, we will host a Community Visioning Meeting in downtown Monument.
- September has been a high-volume month for permits, with 20 permits issued, 20 applications in process, and 9 new submissions pending review.
- As of September 20, 2025, the senior planner position is once again vacant.
- On September 11, V3 presented an update to Town staff on the Stormwater Management Plan, including project objectives, progress, and next steps.
- During the week of October 13, Town staff and consultants will host multiple community meetings to share updates on both the Monument 2040 Comprehensive Plan and the Stormwater Management Plan, and to begin the Monument 2040 visioning process. Details will be posted at www.townofmonument.org/monument2040.
- On September 15, Town Council approved Resolution No. 56-2025, a Preliminary/Final Plat for Lewis Palmer Subdivision Filing 1. This action consolidated School District 38 properties, vacated unused rights-of-way, and created a 2.84-acre parcel for Tri-Lakes Cares' future facility. Council also continued the public hearing for a major PUD amendment request by Native Sun Construction at 15010 Woodcarver Road. Staff requested the continuation to review conditions set by the underlying annexation agreement. Planning will coordinate with the applicant to re-notice the hearing.
- The September Planning Commission meeting was brief, as the sole case was continued to October 8 at the applicant's request. No other business was conducted.
- The Planning Department continues to update the Development Review Projects Story Map to promote transparency on active projects.
- Connie archived and digitized maps from storage, updated Town border and trail database on online maps, finished collecting park data (trash cans, benches, picnic tables), got maps uploaded into Laserfiche, updating snowplow routes, and began integration of Finance Department functions into Cartegraph.
- On September 10, GIS Specialist Connie Driedger attended the PPOEM planning meeting to explore GIS mapping and scenario planning for emergency operations.
- In a creative fundraising initiative, Connie collaborated with Admin and Finance to launch the Planning Department's Zombie Hunting Permit program. Proceeds will support the development of the Heart of Monument Play Park in downtown Monument.



POLICE

- PPSA Elmshauser is making us proud as the first outside officer to attend the CSPD police academy; he passed his first written test with a score of 98%.
- Officer Hileigh Leseberg has started her Ghost Phase of training and is now handling calls independently; her training is expected to be completed in mid-October.
- We will be holding another round of hiring oral boards this coming week with six candidates expected to participate.
- All officers successfully completed red dot optics training and are now carrying duty handguns equipped with red dot optics, which improve confidence and accuracy.
- Community Resource Officer Reifel will be attending multiple trunk-or-treat events in the coming weeks.
- The Coffee with a Cop event is approaching.
- Support Services Manager Monica Mundt attended the Rocky Mountain Accreditation Conference.
- We are in the process of purchasing two additional Chevy Tahoe patrol vehicles to replace two vehicles with blown motors.
- We have started transitioning from Glock to Shadow Systems 9mm handguns; all officers now carry a department-issued handgun.
- Officers are currently addressing code enforcement calls as availability allows.
- The PSA job opening has been posted, and we hope to conduct hiring boards soon.

OFFICERS ATTEND THE
BENEFIT CONCERT
FOLLOWING THE
“MOTORCYCLE RIDE FOR
THE RED & BLUE” ON
SEPTEMBER 13. PROCEEDS
PROVIDE LIFESAVING
RIFLE-RATED ARMOR AND
SUPPORT THE MONUMENT
FIRE PROTECTION
DISTRICT, MONUMENT
POLICE DEPARTMENT, AND
EL PASO COUNTY
SHERIFF’S OFFICE.



PUBLIC WORKS

FLEET

- Diagnosed an electrical short affecting the throttle on the J.D. Backhoe; significant teardown will be required.
- Resolved a fuel delivery issue on the CAT Backhoe by replacing the fuel filter.
- Re-secured the gear box on the Wing Mower by drilling and tapping new mounting holes.
- Installed a shouldering trough on the dump truck.
- Continued work on finishing the gear box repair for the Wing Mower.
- Replaced dead batteries on the Grader and began diagnosing the electrical short that caused the battery drain.
- Identified a short in the J.D. Backhoe’s ECU (Engine Control Unit).
- Disassembled the seat to replace the seat safety switch and replaced brake light pressure switches.
- Removed and stored the water tank and spray pump from the F-450.
- Winterized the Gator by draining the water tank and spray pump.
- Began prepping trucks and plows for winter operations.



PARKS

- Installed new restrooms at Monument Lake.
- Replaced tree lights along Second Street extension to enhance visibility and safety.
- Excavated approximately 20 inches of topsoil and installed Styrofoam insulation on the foundation of restrooms at the lake.
- Removed topsoil and installed road base in preparation for grading and compacting.
- Mowed and trimmed large areas along the Santa Fe Trail and native areas off Park Trail Drive.
- Mowed and trimmed along Jackson Creek Parkway.
- Conducted routine monthly inspection and repairs of parks and playground equipment.
- Removed trash from parks twice a week, prior to all park reservations, and when necessary due to bear activity.



STREETS

- Removed banners from 2nd, Front, and 3rd Streets in preparation for winter.
- Repaired street lamps on 2nd Street.
- Installed extension brackets on all Historic Nameplate signs on 3rd Street intersections to mitigate damage and loss from severe weather.
- Replaced worn retro reflective tape on end-of-road barricade on the west end of 4th Street.
- Filled in and fixed large asphalt patch on Buffalo Valley Path.
- Completed shoulder repair work on both northbound and southbound lanes of Old Denver Road.
- Replaced damaged signs at Dirty Woman Creek Park.
- Set up message boards and barricades for lake restroom install, removed after work was complete.
- Finished maintenance on alleyways throughout downtown.
- Reprogrammed school stop ahead signs to new schedule.
- Maintained and cleaned out numerous storm drains around town.
- Crew attended 2 training courses for roadway curve safety and winter road maintenance.
- Repaired and replaced end-of-road safety rail the at west end of 3rd Street.
- Continued shoulder work along Mitchell Avenue and throughout downtown on roadways lacking curb and gutter.
- Continued maintenance and replacement of signage as needed.



WATER

- Well 7 experienced a temporary failure due to a program card issue, potentially related to prior wiring problems; the card was replaced and the well was restored within 24 hours.
- Well 10 is currently offline, likely due to a sign wave filter issue; Applied Engenuity is exploring replacement options and delivery timelines.
- A main break occurred in Buffalo Valley on August 27 at 3 PM; operators repaired and backfilled the site by midnight.
- A security risk was identified in system hardware and successfully mitigated by the IT department.
- Provided assistance with ongoing projects at Wells 11, 12, and 13.
- Lead and copper samples were collected and results distributed to participating homeowners, fulfilling annual sampling requirements.
- Compliance samples, including disinfection byproduct samples, were taken from all required well sites, completing annual compliance obligations.
- Hosted a water conservation learning session and treatment facility tour for a local Boy Scout.
- Installed water meters at new residential builds.
- Responded to a repair call on Trumbull Street where the curbstop was inaccessible under a concrete driveway; temporarily shut down the street to prevent water damage during repairs.
- Investigated a potential leak in the Lake of the Rockies subdivision; no leak was found.
- Collaborated with the Department of Natural Resources to inspect Monument Lake Dam drain pipes using a robotic remote camera; pipes were found to be in good condition.
- Hosted a successful Pancake Breakfast event at the water plant for town staff, with plans to make it an annual or biennial tradition.
- Assisted with appraisal of water infrastructure to support maintenance and upgrade planning.
- Concluded the season for the department's first summer hire, who successfully earned his small system water license.



Sales Tax self collect update

2025 Sales tax self collect
October 20, 2025



SELF COLLECT NUMBERS

Received Month	Sales Tax Month	Business Income Amt	# of Returns	SUTS	GovOS
February	January	\$ 689,725	782	278	504
March	February	\$ 837,675	1755	432	1323
April	March	\$ 1,086,279	2098	574	1524
May	April	\$ 1,072,335	1898	642	1256
June	May	\$ 1,139,860	1899	679	1220
July	June	\$ 1,186,530	1446	670	776
August	July	\$ 1,260,933	1324	661	663
September	August	\$ 1,081,585	1328	682	646
			as of 10/14/25	as of 07/20/25	diff
	# of businesses with an account in GovOS		18791	18418	373



BUSINESS INTERACTION

Audits

- 2 completed and successfully paid
- 1 ongoing and close to resolved

Delinquent Accounts (high level)

- 6 Notices sent 8/29/25
- 3 of those businesses are now current
- Remaining 3: we are waiting to hear from Corporate office

**We continue to appreciate the information
and reports we gain from Self Collect**



ADDITIONAL INFORMATION

Integrating Sales Tax & Business License process for new businesses

State-Wide SUTS issue

- Missing returns in GovOS from the SUTS system.
- Confirmed receipt of payments, no return to match with payments
- GovOS system sends automatic reminders to businesses

We continue to receive sales tax from DOR (back taxes)

Received Month	
April	\$ 2,574
May	\$ 20,012
June	\$ 22,484
July	\$ 12,425
August	\$ 7,148
September	\$ 20,212



2025 Budget Update

2025 Budget Update
October 20, 2025



WHERE WE ARE – GENERAL FUND REVENUE

As of 9/30/2025

General Fund Revenue				
	YTD Actual	Budget	Variance	%
Property Tax	\$ 1,571,402	\$ 1,506,340	\$ (65,062)	104%
Sales Tax	\$ 5,815,854	\$ 8,675,348	\$ 2,859,494	67%
Auto Taxes	\$ 570,877	\$ 836,813	\$ 265,936	68%
Franchise Fees	\$ 410,152	\$ 584,881	\$ 174,729	70%
Admin Fee from Water Fund	\$ 476,959	\$ 635,945	\$ 158,986	75%
Land Use Permits	\$ 40,136	\$ 48,850	\$ 8,714	82%
Court Fees	\$ 64,778	\$ 73,584	\$ 8,806	88%
Planning Fees	\$ 27,564	\$ 87,171	\$ 59,607	32%
Interest Income	\$ 532,546	\$ 700,000	\$ 167,454	76%
Law Enforcement	\$ 183,283	\$ 346,304	\$ 163,021	53%
Other Revenue	\$ 660,067	\$ 1,098,008	\$ 437,941	60%
Total General Fund Revenue	\$ 10,353,618	\$ 14,593,244	\$ 4,239,626	71%



WHERE WE ARE – GENERAL FUND EXPENSES

As of 9/30/2025

General Fund Expenditures	YTD Actual	Budget	Variance	%
Streets	\$ 641,378	\$ 1,214,279	\$ 572,901	53%
Facilities	\$ 1,039,514	\$ 1,096,760	\$ 57,246	95%
Fleet	\$ 238,225	\$ 368,181	\$ 129,956	65%
Parks	\$ 691,048	\$ 1,248,288	\$ 557,240	55%
TC	\$ 85,253	\$ 173,450	\$ 88,197	49%
Clerk	\$ 272,222	\$ 391,871	\$ 119,649	69%
Finance	\$ 514,480	\$ 829,040	\$ 314,560	62%
HR	\$ 214,466	\$ 399,220	\$ 184,754	54%
IT	\$ 249,287	\$ 439,866	\$ 190,579	57%
Admin	\$ 3,162,091	\$ 4,694,518	\$ 1,532,427	67%
Court	\$ 92,141	\$ 184,508	\$ 92,367	50%
Planning	\$ 837,615	\$ 1,475,964	\$ 638,349	57%
Law Enforcement	\$ 2,538,346	\$ 3,918,824	\$ 1,380,478	65%
Total General Fund Expenditures	\$ 10,576,066	\$ 16,434,770	\$ 5,858,704	64%



GENERAL FUND CONSIDERATIONS MADE

- **Sales Tax revenue continues to underperform by 11% YoY**
- **Staff reduced by 6 positions**
- **Staff is adjusting to staff reduction workload transition**
- **Executive staff voluntary furlough**
- **Finance continues to monitor all spending**



WHERE WE ARE – OTHER MAJOR FUNDS

As of 9/30/2025

	YTD Actual	Budget	Variance	%
Capital Projects Fund Revenue	\$ 939,710	\$ 7,921,991	\$ 6,982,281	12%
Capital Projects Fund Expenditures	\$ 206,793	\$ 1,715,775	\$ 1,508,982	12%
2A Water Fund Revenue	\$ 1,910,918	\$ 3,332,620	\$ 1,421,702	57%
2A Water Fund Expenditures	\$ 605,422	\$ 8,603,287	\$ 7,997,865	7%
2F Police Fund Revenue	\$ 1,196,211	\$ 1,501,735	\$ 305,524	80%
2F Police Fund Expenditures	\$ 2,024,470	\$ 2,283,796	\$ 259,326	89%
Water Fund Revenue	\$ 2,825,056	\$ 4,085,112	\$ 1,260,056	69%
Water Fund Expenditures	\$ 2,854,248	\$ 7,388,598	\$ 4,534,350	39%



FEE STUDY UPDATES

- **Cost allocation - complete**
- **Fee Study – underway – meeting with staff Tuesday 10/14/25**
- **Cost allocation and Fee Study cost \$39,760**
- **Water Fee Study – underway**
- **Water Fee Study cost \$37,260**



Investment Presentation & Overview 2025

Investment Overview 2025
Oct 20, 2025



INVESTMENT POLICY

The Town's principal investment objectives are: (Reso 25-2023, April 23rd)

- Preservation of capital and protection of investment principal.
- Maintenance of sufficient liquidity to meet anticipated cash flows.
- Attainment of a market rate of return.
- Diversification to avoid incurring unreasonable market risks.
- Conformance with all applicable Town policies, State statutes and Federal regulations



WELLS FARGO SWEEP

The Town sweeps its operating account each night down to 2.5 M:

Investment income per month:

- January - \$49,968
- February - \$44,379
- March - \$48,902
- April - \$48,784
- May - \$50,835
- June - \$47,275

- July - \$53,249
- August – \$51,981
- September - \$53,158

Total Wells Fargo
Sweep Q3 2025:
\$ 448,531



FIRST NATIONAL CD's

The Town of Monument has a 1-year auto renewing \$400,000 CD from February 25 – February 26 @ 4.75% investment income is paid quarterly.

- Q1 payment - \$ 1,717.81
- Q2 payment - \$ 1,449.21
- Q3 payment - \$ 2,313.64

Total First National CD Q3: 2025 \$ 5,481



COLORADO TRUST ACCOUNT

Colorado Trust Accounts are made up of the money that the Town has in reserve accounts:

- General Fund Reserve – YTD: _____ \$ 25,430
- Christmas Donation Fund – YTD: _____ \$ 102
- Conservation Trust Fund – YTD: _____ \$ 1,105
- Monument Lake Water Storage Fund – YTD: _____ \$ 25,604
- Water Fund Revenues – YTD: _____ \$ 22075
- D.O.J. Equitable Sharing account – YTD: _____ \$ 3.13
- Traffic Impact Fees – YTD: _____ \$4,229

:



COLORADO TRUST ACCOUNT CONTINUED

- Community Development – YTD: _____ \$ 1,396
- Storm Drainage Fees – YTD: _____ \$ 1,420
- 2A Water ASD Fund – YTD: _____ \$ 140,497
- Development Surety Bonds Payable – YTD: _____ \$ 13,044
- Capital Project Fund – YTD : _____ \$ 3,779
- American Rescue Plan Funds: _____ \$ 38,456

Total Colorado Trust Interest Income Q3 2025: \$ 277,142



BOK FINANCIAL

Principal Assets or Cash Equivalents - \$11,916

- January – 1,802.35
- February - \$2,785.77
 - March - \$ 37.92
 - April - \$42.36
 - May - \$40.22
- June - \$768.35
- July - \$129.10
- Aug - \$44.81
- Sept - \$44.93

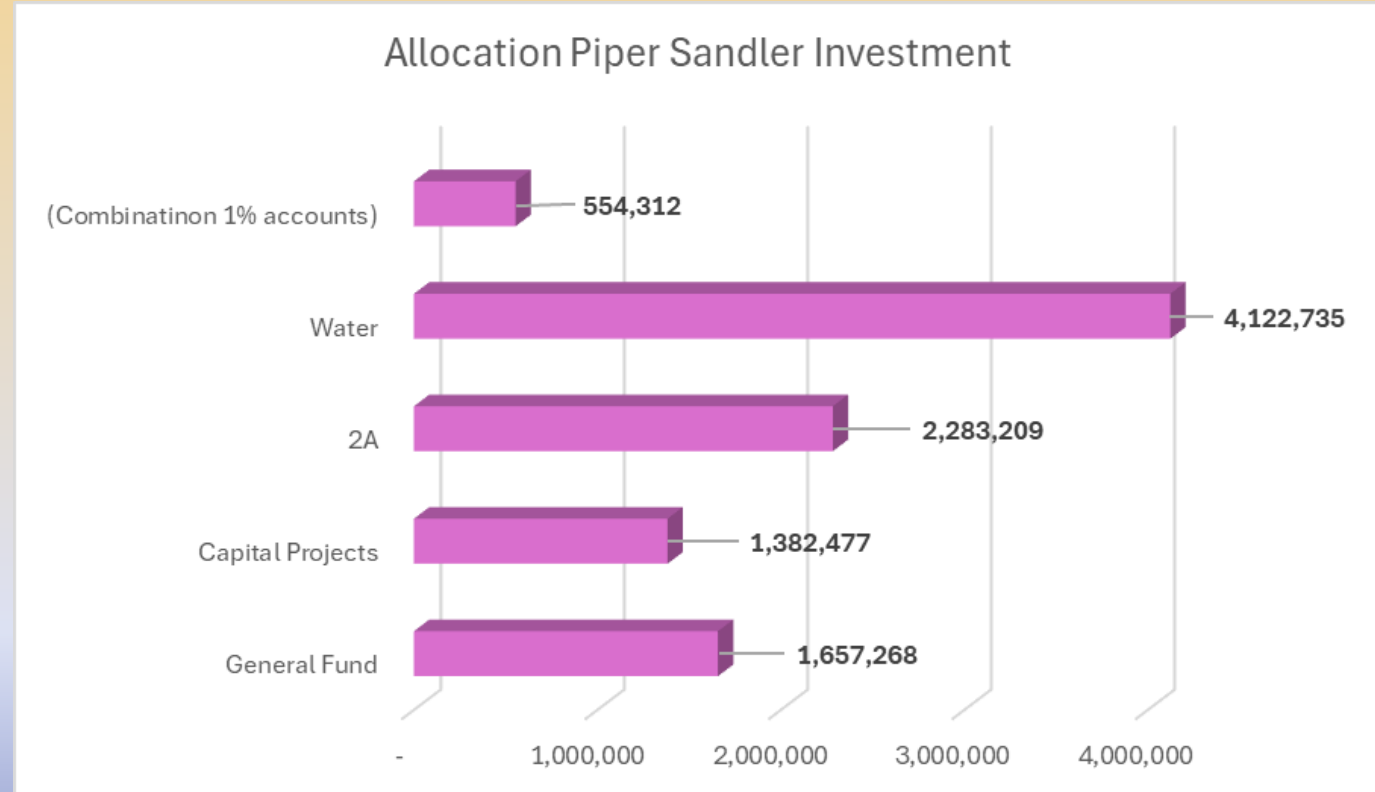
Total BOK Financial January – June 2025: \$ 5,696



PIPER SANDLER

Treasury Security Holdings with Piper Sandler:

<u>11/15/2025</u>	<u>\$2,656,000</u>
<u>02/28/2026</u>	<u>\$2,855,000</u>
<u>05/18/2026</u>	<u>\$2,485,090</u>
<u>05/03/2029</u>	<u>\$2,853,000</u>
<u>Total</u>	<u>\$10,849,090</u>



Total Revenue Q3 2025: \$392,723.94



QUARTER 3 - 2025 INVESTMENT INCOME

Piper Sandler January – December 2025: \$ 392,724

Wells Fargo Sweep January – June 2025: \$ 448,531

First National January – June 2025: \$ 5,481

Colorado Trust Interest Income January – June 2025: \$ 277,142

BOK Financial January – June 2025: \$5,696

Total - \$1,129,573.94



QUESTIONS?

